



CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL

**MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON THURSDAY, 17th JULY 2025 2024 AT 6.15 PM
AT PENYRHEOL COMMUNITY CENTRE**

Present: Councillors: S Dickens; S J Skivens (Chair); L Whittle

Also present: Helen Treherne (Clerk)

Minute		Action
1.	To receive Chair's welcome and to receive and approve apologies for absence	
	The Chair welcomed Councillors to the meeting. Apologies received from Cllrs G Ead and A Williams and apologies accepted. Resolved: To accept above apologies	
2.	To receive declarations of interest in items on the agenda	
	No declarations of interest declared.	
3.	To approve minutes of previous meeting	
	The minutes of the previous meeting held on 30 th April 2025 were approved as a true record. Resolved: To approve minutes of previous meeting	
4.	To discuss matters arising	
	There were no matters arising. Resolved: Noted	
5.	To review budget	
	Councillors reviewed the up-to-date budget up to 31 st June 2025. No change to budget headings was required and Councillors recommended approval at the next Full Council meeting. Resolved: To recommend approval of updated budget to 31st June 2025 at next Full Council meeting	
6.	To review bank statement reconciliation (April to June 2025)	
	Councillors reviewed the bank statements for April to June and	

Signature of Chair: _____ Date: _____

	recommended approval at the next Full Council meeting. Resolved: To recommend approval of bank statement reconciliation at next Full Council meeting.	
7.	To recommend approval of quarterly financial statement	
	The Clerk informed Councillors that a payment to Caerphilly Hub for an invoice for the environmental project (a Smart Money bank account) had been returned due to not having the correct reference on the payment request. The payment was again made with the correct reference. Councillors reviewed and recommended approval of the quarterly financial statement at the next Full Council meeting. Resolved: To recommend approval of quarterly financial statement at the next Full Council meeting	
8.	To agree date of next meeting	
	Date of next meeting was agreed as Thursday, 16 th October 2025 at 6.15 pm.	
	The meeting was concluded at 6.55 pm.	