



**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

*Golwg-y-Cwm, 1 Lower Brynhyfryd Terrace,
Senghenydd, Caerphilly CF83 4GR
Chair of Council : Cllr J Davies-Ellis
Clerk to the Council: Helen L Treherne
Tel: 029 20 830666 Fax: 029 20 830666
Email: ptecommunitycouncil@gmail.com*

23rd April 2025

Dear Councillor

CALLING NOTICE

Notice is hereby given that the next meeting of the Finance Committee will be held on Wednesday, 30th April 2025 at 6.15 pm at Penyrheol Community Centre. The agenda is set out below.

Please make every effort to attend to ensure that there is a quorum

H L TREHERNE
Clerk to the Council

AGENDA

1. To note members' attendance and to receive and approve apologies for absence
2. To receive declarations of interest in items on the agenda
3. To approve minutes of the meeting held on 16th January 2025
4. To discuss matters arising
5. To review budget/annual accounts
6. To review bank statement reconciliation (Jan to Mar 2025)
7. To review for approval at AGM:
 - 7.1 Direct debits
 - 7.2 Standing orders
 - 7.3 Financial regulations
 - 7.4 Risk Management Register
8. To review annual return in preparation for internal audit
9. To review banking arrangements
10. To discuss CIL and surplus funds
11. To discuss purchase of accounts software for Clerk.

Councillors:
Cllr S Dickens
Cllr G Ead

Cllr S J Skivens (Chair)
Cllr L Whittle