CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL

MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD ON THURSDAY, 16th JULY 2026 AT 7.00 PM
AT PENYRHEOL COMMUNITY CENTRE

Present: Councillors: M Coombes; J Davies-Ellis; G Ead; A Minton; N Owen; J Scriven; S J Skivens; S L Skivens

Also present: Helen Treherne (Clerk)

Minute Number **Item discussed**

In the absence of the Chair and Vice-Chair, Cllr Ead took over as Chair and welcomed Councillors to the meeting.

59. To note members' attendance and to receive and approve apologies for absence

Apologies received from A Minton and A Williams and apologies accepted.

Resolved: To accept apologies for absence

60. To discuss Police matters

There were no Police present at the meeting.

Resolved: Noted

61. To receive declarations of interest in items on the agenda

Cllr Skivens declared an interest in Item 73 as he was a committee member of Caerffili and District Twinning Association and had submitted the grant application. He therefore took no part in that item.

Resolved: Noted

62. To receive any public representations to the Community Council

There were no members of the public present.

Resolved: Noted

63. To receive Youth Ambassador reports

The Youth Ambassadors were not present at the meeting.

Resolved: Noted

Signature of Chair: _____ Date: _____

64. To approve minutes of previous meeting

The minutes of the previous meeting held on 18th June 2026 were approved as a true record.

Resolved: To approve previous minutes as a true record

65. To discuss Matters Arising

There were no matters arising.

Resolved: Noted

66. To approve quarterly financial statement (April to June 2026)

Councillors reviewed and approved the quarterly financial statement from April to June 2026. It was also noted that the current internal auditor had now retired and Cllr SJ Skivens had agreed to source a new internal auditor.

Resolved: Cllr SJ Skivens to source new internal auditor

67. To receive update on proposed CIL-funded environmental project and balance of CIL funds

Cllr SJ Skivens reported that the Eco project would be pretty quiet throughout the summer and activity would start again in the autumn. Councillors asked that an update be given on items required for Trecenydd park at the next meeting.

Resolved: Cllr Scriven to report to next meeting regarding required items for Trecenydd park

68. To discuss items/issues brought up by Councillors

Cllr Owens reported that he had discussed the Baxter Project and Fairshare scheme at a Governors' meeting at Cwm Ifor Primary School. Cllr Ead reported that cars had been broken into in the area and this had been reported to Police. Cllr Davies-Ellis reported on the Project Swim initiative at Cwm Ifor Primary School and added that all schools could apply for a school pack. Cllr Davies-Ellis also reported on a planning permission application for a Starbucks at the Land Rover site. Cllr SJ Skivens re-emphasised that the Dangerous Dogs Act could not be changed but that animal welfare in general could be concentrated upon. He also reported on the issue of contaminated sites across the UK.

Resolved: Noted

69. To receive reports on meetings/events attended by Councillors

Cllr Owens reported that he had attended a Governors' meeting at Cwm Ifor Primary School. Cllr Ead reported that he had attended the Finance Committee, as did Cllr Davies-Ellis and Cllr SJ Skivens.

Resolved: Noted

Initials of Chair: _____ Date: _____

70. To receive verbal reports from Chairs of committees

70.1 Finance Committee held on 16.07.26
Cllr SJ Skivens reported that Councillors had reviewed the accounts from April to June 2026 and had reviewed CIL funding. He added that he had been tasked with sourcing a new internal auditor as the current auditor had now retired.

Resolved: Noted

71. To discuss planning applications

71.1 26/0419/CLPU - 2 Bryn Sirion, Penyrheol, Caerphilly CF83 2AJ
Obtain Lawful Development Certificate for proposed use of existing conservatory to a laser hair removal clinic

71.2 25/0665/RET - The Meadows Farm Village Retreat, Gypsy Lane, Groeswen CF15 7UN
Retain erected stretch tent and associated timber platform, walls and access ramp

71.3 26/0468/HH - 90 First Avenue, Trecenydd, Caerphilly CF83 2SD
Erect double storey side extension and single storey rear extension

Councillors asked the Clerk to object to this planning application on behalf of the Community Council for the following reasons: no plans for off-road parking; out of keeping with the surrounding properties; unsure if this would be for a single family or multiple residents; increase of traffic in the street.

Resolved: Clerk to submit above objections to CCBC Planning Department regarding Item 71.3

72. To discuss correspondence received:

No correspondence received.

Resolved: Noted

73. To discuss requests for grants

The following grant application was considered:

Caerffili and District Twinning Association

Councillors approved a grant of £250

Resolved: To approve a grant of £250

Initials of Chair: _____ Date: _____

74. To approve the following payments:

74.1 Clerk's salary – August and September 2026
74.2 Office allowance – August and September 2026
74.3 Clerk's pension – August and September 2026
74.4 Inland Revenue – August and September 2026

Resolved: To approve above payments

75. To agree items to be discussed at next meeting

No items agreed to be discussed at next meeting.

Resolved: Noted

76. To agree date of next Council meeting

Date of next meeting was agreed as Thursday, 24th September 2026 at 7.00 pm (one week later than normal, by Councillor agreement).

The meeting was concluded at 7.45 pm.

Initials of Chair: _____ Date: _____