



**CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING  
HELD ON THURSDAY, 20<sup>th</sup> NOVEMBER 2025 AT 7.00 PM  
AT PENYRHEOL COMMUNITY CENTRE**

**Present:** Councillors: S Dickens (Vice-Chair); J Davies-Ellis; G Ead; N Owen; J Scriven; SJ Skivens; SL Skivens; A Williams

**Also present:** Caitlin Ead (Youth Ambassador); Sam Kemp (Youth Ambassador); Helen Treherne (Clerk)

**Minute   Item discussed  
Number**

In the absence of the Chair, the Vice-Chair led the meeting and welcomed Councillors.

**120.      To note members' attendance and to receive and approve apologies for absence**

Apology for absence received from Cllr A Minton and apology accepted.

**Resolved: Noted**

**121.      To discuss Police matters**

The ward's PCSOs were in attendance and reported that there had been a decrease in calls and the lowest anti-social behaviour reports recorded in a long time. Cllr Dickens replied that this could be because residents were not reporting incidents, either because they could not get through on the phone number or because they were afraid to report. Cllr Dickens was informed that residents could direct message Gwent Police on social media, which would normally result in a much quicker response. Councillors were informed that a lot of residents from Penyrheol had signed up to the Neighbourhood Alert system. No issues had been reported on bonfire night. Cllr Scriven reported that bins had been dragged from The Grange flats and burned. It was hoped to hold a Police/Councillor surgery in January. There would be a bicycle marking event at Penyrheol Community Centre the following day.

**Resolved: Noted**

**122.      To receive declarations of interest in items on the agenda**

Cllr Greg Ead declared an interest in item 132 as he was a member of CCBC's Planning Committee. He therefore took no part in discussions for that item.

**Resolved: Noted**

**123. To receive any public representations to the Community Council**

No public representations received.

**Resolved: Noted**

**124. To receive Youth Ambassador reports**

The Youth Ambassadors had nothing to report at this meeting.

**Resolved: Noted**

**125. To approve minutes of previous meeting**

The minutes of the previous meeting held on 16<sup>th</sup> October 2025 were approved as a true record.

**Resolved: To approve previous minutes as a true record**

**126. To discuss Matters Arising**

Defibrillator: the Clerk reported that everything was in hand to install a defibrillator in Hendredenny and would report further at the next meeting. (Ref: minutes 16.10.25, item 105).

**Resolved: Noted**

**127. To receive update on proposed CIL-funded environmental project and balance of CIL funds**

Cllr Skivens reported that there would be bulb-planting events taking place involving the identified schools and asked that as many councillors as possible attend.

**Resolved: Noted**

**128. To discuss items/issues brought up by Councillors**

Cllr Davies-Ellis asked that the outdoor Christmas tree at Penyrheol Community Centre be discussed at the January meeting. Cllr Ead reported that the litter in the lane leading from Trecenydd had now been cleared and the bus stop had finally been moved from the wall under trees to a wider area. Cllr Ead added that a FOI request had been submitted regarding the 'greening and cleaning' project as there was still litter everywhere.

**Resolved: Noted**

**129. To receive update on Community Councillor vacancy**

Councillors agreed to discuss the two Community Councillor vacancies at the January meeting.

**Resolved: Noted**

**130. To receive reports on meetings/events attended by Councillors**

Cllrs Davies-Ellis and SJ Skivens reported that they had attended the Communications Committee meeting. Cllr Dickens reported that she had also attended the Communications Committee meeting and the Jack Lis memorial event at Cwm Ifor Primary School.

**Resolved: Noted**

**131. To receive verbal reports from Chairs of committees**

**113.1 Communications Committee meeting held on 10.11.25:**

Cllr SJ Skivens reported that the Communications Committee had discussed the annual report, ideas for CIL funding and the biodiversity report.

**Resolved: Noted**

**132. To discuss planning applications**

132.1 25/0548/HH - 16 Tenby Court, Hendredenny  
- Erect porch extension

132.2 25/0678/FULL - Cwarrau Mawr Farm  
- Retention of existing agricultural building and erection of extension for the dry storage of hay and machinery and seasonal lambing

132.3 25/0699/HH - 4 Llanddwyn Island, Caerphilly  
- Convert existing storage room into music room

132.4 25/0734/CLPU - Dragon Fleetcare Ltd, Trecenydd Business Park  
- Obtain Lawful Development Certificate for proposed MOT station

132.5 25/0740/HH - Ty Olaf, Mountain Road, Hendredenny  
- Demolish existing garage, erect two storey building including hydrotherapy pool area and live-in carer accommodation

**Resolved: In the general interest of the community, no objections be raised to items 132.1 to 132.5.**

**133. To discuss correspondence received:**

The following correspondence was discussed:

133.1 Email from One Voice Wales re: free Councillor training

**Resolved: Noted**

**134. To discuss requests for grants**

No requests for grants received.

**135. To approve the following payments:**

- 135.1** Clerk's salary – December 2025 and January 2026
- 135.2** Office allowance – December 2025 and January 2026
- 135.3** Clerk's pension – December 2025 and January 2026
- 135.4** Inland Revenue – December 2025 and January 2026
- 135.5** Annual subscription Town and Community Councils Liaison Committee - £100

**Resolved: To approve above payments**

**136. To agree items to be discussed at next meeting**

Community Councillor vacancies.

**Resolved: Noted**

**137. To agree date of next Council meeting**

Date of next meeting was agreed as Thursday, 15<sup>th</sup> January 2026 at 7.00 pm, following the Christmas recess.

The meeting was concluded at 8.05 pm.