



**CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING  
HELD ON THURSDAY, 16<sup>th</sup> OCTOBER 2025 AT 7.00 PM  
AT PENYRHEOL COMMUNITY CENTRE**

**Present:** Councillors: S Dickens; J Davies-Ellis; G Ead; A Minton (Chair); N Owen; J Scriven; SJ Skivens; SL Skivens; L Whittle; A Williams

**Also present:** Caitlin Ead (Youth Ambassador); Sam Kemp (Youth Ambassador); Helen Treherne (Clerk)

**Minute   Item discussed  
Number**

The chair welcomed Councillors to the meeting.

**99.      To note members' attendance and to receive and approve apologies for absence**

No apologies for absence received.

**Resolved: Noted**

**100.    To discuss Police matters**

PCSO Collins said that she would forward her report to councillors as soon as possible. Ten fewer calls in total had been received than last month. Patrols were being performed around the Top Shops area. A walkaround had been carried out with the Fire Service before bonfire night. PC Collins had asked CCBC to clean up after fires had already been started. Heddlu Bach sessions had taken place at Hendre Primary School, in addition to a bonfire talk. The football project would be going ahead in the spring due to having to wait for coaches to become available. The gaming van would be coming to Penyrheol Community Centre car park. There would also be a bike marking session.

A Community Councillor reported that there were some young people on scooters in the Energlyn/Penyrheol area. A Community Councillor thanked the PCSO's for the patrolling of Hendredenny Primary School after the incident where an ambulance could not pass parked cars. PCSO Collins said that she had spoken to the headteacher and spot checks would now be carried out, along with the parking wardens paying visits to the site. A Community Councillor reported that a resident had set fire to a lot of bins in Trecenydd. PCSO Collins replied that they would carry out patrols in Trecenydd around the park on bonfire night.

**Resolved: Noted**

**101. To receive declarations of interest in items on the agenda**

Cllr Greg Ead declared an interest in item 114 as he was a member of CCBC's Planning Committee. He therefore took no part in discussions for that item.

**Resolved: Noted**

**102. To receive any public representations to the Community Council**

No public representations received.

**Resolved: Noted**

**103. To receive Youth Ambassador reports**

The Youth Ambassadors had nothing to report to this meeting.

**Resolved: Noted**

**104. To approve minutes of previous meeting**

The minutes of the previous meeting held on 19<sup>th</sup> September 2025 were approved as a true record.

**Resolved: To approve previous minutes as a true record**

**105. To discuss Matters Arising**

Defibrillator: The Clerk reported that the National Grid, CCBC and an electrician were now in contact in order to erect a defibrillator in Hendredenny (Ref: Minutes 18.09.25, Item 88).

Mural: (Ref: Minutes 18.09.25, Item 86). To be discussed at next meeting.

**Resolved: Noted**

**106. To receive update on proposed CIL-funded environmental project and balance of CIL funds**

Cllr Skivens reported that seven parcels of land had now been approved. A further one piece of land was privately owned and one was owned by Highways. The schools were ready to proceed with the project. Plants and shrubs needed to be purchased for low maintenance areas. This would be discussed by the Communications Committee.

**Resolved: Noted**

**107. To approve quarterly financial statement**

Councillors reviewed and approved the quarterly financial statement.

**Resolved: To approve the quarterly financial statement.**

**108. To discuss items/issues brought up by Councillors**

Cllr Ead reported on the parking issues at Hendredenny Primary School, when an ambulance that needed to get a patient to hospital had been blocked by parked cars. Cllr Ead had contacted the police, who had sent patrol officers. Street furniture was suggested. Cllr Ead would be meeting with CCBC officers to discuss the possibility and costs of street furniture in order to prevent double parking.

Cllr Scriven reported on speeding and anti-social behaviour in a car park in Trecenydd. Alley gating was suggested. Clerk to contact CCBC.

Cllr Dickens reported on the continuing issues on the Ffordd Newydd estate. These issues had not improved. Cllr Skivens to request a visit from the local MS.

Cllr Skivens reported on the issue of scooters in the Energlyn/Penyrheol area and that one incident had become a police matter.

Cllr Dickens reported that the bins/dog fouling bins had still not been replaced in Aneurin Park. Clerk to chase CCBC.

Cllr Dickens reported that the grit bin outside Penyrheol Community Centre was broken and contained hardened, unusable grit. Clerk to contact CCBC.

**Resolved:**

- 1. Clerk to contact CCBC regarding alley gating in Trecenydd.**
- 2. Clerk to chase CCBC regarding bins/dog fouling bins in Aneurin Park.**
- 3. Clerk to contact CCBC regarding grit bin outside Penyrheol Community Centre.**

**109. To receive update on Community Councillor vacancy**

The Clerk reported that an advert for the vacancy had been published, with a closing date of 29<sup>th</sup> October 2025. If no requests for an election were received by the closing date, the Community Council would be permitted to co-opt.

**Resolved: Noted**

**110. To consider request for Clerk's annual pay rise**

The Clerk left the meeting for this item. Councillors discussed the Clerk's request for an annual pay rise and Councillors approved the request.

**Resolved: To grant Clerk annual pay rise**

**111. To agree Civic Award recipients**

The Clerk asked Councillors for names for the Civic Awards and Councillors agreed to give her names as soon as possible.

**Resolved: Councillors to inform Clerk of names for Civic Awards**

**112. To receive reports on meetings/events attended by Councillors**

Cllr Whittle reported that he had attended St Andrews Church's coffee morning/fundraising meeting. Cllr Scriven reported that he had attended a meeting regarding the new leisure centre. Cllr Davies-Ellis reported that she had attended the Senghenydd Disaster Memorial Service.

**Resolved: Noted**

**113. To receive verbal reports from Chairs of committees**

**113.1 Finance Committee held on 16.10.25:**

The Chair of the Finance Committee reported that the committee had discussed CIL funding, the Eco project, the quarterly financial statement and had approved the bank/invoice reconciliation.

**Resolved: Noted**

**114. To discuss planning applications**

**114.1 25/0640/RET - 1 Y Cilffordd, Caerphilly CF83 2LS**

- Retain the conversion of existing garage into a habitable room

**114.2 25/0678/FULL - Cwarrau Mawr Farm, Penyrheol, Caerphilly**

- Erect extension to existing agricultural building for the dry storage of hay and machinery and seasonal lambing

**114.3 25/0669/HH - 24 Bryn Siriol, Penyrheol, Caerphilly CF83 2AJ**

- Erect new rear dormer rear extension

**114.4 25/0666/NOTAF - Fferm Gwyndy, Groeswen Road, Groeswen**

- Erect a low rise multi-functional wintering barn

**Resolved: In the general interest of the community, no objections be raised to items 114.1 to 114.4.**

**115. To discuss correspondence received:**

The following correspondence was discussed:

115.1 Email from One Voice Wales regarding Section 6 Report writing workshops

**Resolved: Clerk to attend the workshop**

**116. To discuss requests for grants**

**116.1 Over 50's Club**

Councillors reviewed the above grant application and approved a grant of £250

**Resolved: To grant an award of £250**

**116.2 Aber Valley Community Council - fireworks display**

Cllr Skivens registered an objection to this request as they would not be using silent fireworks.

Councillors reviewed the above grant application and approved a grant of £500

**Resolved: To award a grant of £500**

**117. To approve the following payments:**

- 117.1** Clerk's salary – November 2025
- 117.2** Office allowance – November 2025
- 117.3** Clerk's pension – November 2025
- 117.4** Inland Revenue – November 2025
- 117.5** Information Commissioner's Office renewal - £47

**Resolved: To approve above payments**

**118. To agree items to be discussed at next meeting**

There were no items agreed to be discussed at next meeting.

**Resolved: Noted**

**119. To agree date of next Council meeting**

Date of next meeting was agreed as Thursday, 20<sup>th</sup> November 2025 at 7.00 pm

The meeting was concluded at 8.40 pm.