



**CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING  
HELD ON THURSDAY, 17<sup>th</sup> JULY 2025 AT 7.00 PM  
AT PENYRHEOL COMMUNITY CENTRE**

**Present:** Councillors: J Davies-Ellis; S Dickens (Vice-Chair); G Ead; A Minton (Chair); N Owen; J Scriven; SJ Skivens; SL Skivens; L Whittle

**Also present:** Helen Treherne (Clerk)

**Minute   Item discussed  
Number**

The chair welcomed Councillors to the meeting.

**62.      To note members' attendance and to receive and approve apologies for absence**

Apologies for absence received from Cllrs R Barry, G Ead, A Minton and A Williams and also Caitlin Ead and Sam Kemp, Youth Ambassadors. Councillors discussed the absence of Cllr Barry and agreed to grant another month's extension.

**Resolved: To grant Cllr Barry a one-month extension**

**63.      To discuss Police matters**

Councillors were informed that Gwent Police had received a total of 184 calls from the PTE wards. Emergency dispatch time was currently ten minutes. It was planned to hold some police surgeries. Cllr Dickens brought up the constant anti-social behaviour at the top of the Penyrheol estate, eg fighting outside the Top Shop, speeding, off road bikes etc. Cllr Skivens also brought up issues at a property in Penyrheol, ie lots of vehicles, obstructions etc.

**Resolved: Noted**

**64.      To receive declarations of interest in items on the agenda**

No declarations of interest received.

**Resolved: Noted**

**65.      To receive any public representations to the Community Council**

No public representations received.

**Resolved: Noted**

**66. To receive Youth Ambassador reports**

The Youth Ambassadors were not in attendance.

**Resolved: Noted**

**67. To approve minutes of previous meeting**

The minutes of the previous meeting held on 19<sup>th</sup> June 2025 were approved as a true record.

**Resolved: To approve previous minutes as a true record**

**68. To discuss Matters Arising**

There were no matters arising.

**Resolved: Noted**

**69. To receive update on proposed CIL-funded environmental project and balance of CIL funds**

Cllr Skivens reported that seven parcels of land had been identified, but permission to use these parcels of land had not yet been granted by CCBC. This meant that no plants/trees etc could be purchased. Meetings had taken place with the identified schools and the children were ready to start planting. Cllr Whittle agreed to chase CCBC. Councillors were also presented with an updated balance sheet for the CIL funds and for the environmental project.

**Resolved: Cllr Whittle to chase CCBC re: permission to use seven parcels of land for planting shrubs/trees**

**70. To discuss items/issues brought up by Councillors**

Cllr Skivens brought up the Local Development Plan, especially the housing project in Energlyn mentioned within the plan. Cllr Dickens mentioned the lack of double yellow lines on the junction at Penyrheol Community Centre. Vehicles were parking right up to the junction, which blocked the view of oncoming vehicles. Clerk to report to CCBC.

**Resolved: Clerk to request double yellow lines at junction outside Penyrheol Community Centre**

**71. To receive reports on meetings/events attended by Councillors**

Cllr Owen reported that he had attended a governors' meeting at Cwm Ifor Primary School. Cllr Dickens reported that she had attended playscheme meetings and Finance Committee meeting. Cllr S L Skivens reported that she had attended playscheme meetings. Cllr Whittle reported that he had attended the Finance Committee meeting. Cllr S J Skivens reported that he had attended

playscheme meetings, Finance Committee meeting and had met with a CCBC officer regarding the environmental project.

**Resolved: Noted**

**72. To receive verbal reports from Chairs of committees**

**72.1 Playscheme Committee meeting held on 09.07.25:** Cllr Skivens reported that the committee had recruited three more playworkers due to drop-outs. Two of the candidates would be sharing one position. A meeting had been held to discuss trips. As with every year, although an advertisement had gone out asking for leaders with the relevant Playwork qualifications, no such application had been received. Councillors therefore agreed that, as all safeguarding, policies, health and safety features etc were in place, they were happy for the play leaders to hold a relevant childcare/teaching qualification.

**72.2 Finance Committee meeting held on 17.07.25:** The chair of the committee reported that the budget had been discussed and that there were no issues. The clerk was in the process of sending off the annual return for external audit. Bank statements and the quarterly financial statement had also been checked and recommended for approval by full Council.

**Resolved: Noted**

**73. To approve quarterly financial statement**

Councillors approved the quarterly financial statement.

**Resolved: To approve quarterly financial statement**

**74. To agree dates for the meeting with Gwent Police Inspector and dates for the Events and Communications Committees**

A date to meet the Police Inspector and a date for the Events Committee was agreed.

**Resolved: Noted**

**75. To discuss planning applications**

No planning applications received.

**76. To discuss correspondence received:**

The following correspondence was discussed:

76.1 Email from One Voice Wales re: National Forest Landscape Scheme.

76.2 Email from CCBC re: Consultation on Review of Statement of Policy Licensing Act 2003

76.3 Email from Dogs Trust re: services provided

**Resolved: Noted**

**77. To discuss requests for grants**

**77.1 Eisteddfod Y Cymoedd**

Councillors discussed the above grant application and resolved to grant an award of £300.

**Resolved: To grant an award of £300**

**77.2 Eisteddfod Yr Urdd**

Councillors discussed the above grant application and resolved to grant an award of £200

**Resolved: To grant an award of £200**

**78. To receive update on defibrillator**

Cllr Whittle reported that he and the Clerk had attended a site visit with an employee from National Grid, who was now providing a quote to get electricity to the pole. Councillors would be kept updated.

**Resolved: Noted**

**79. To approve the following payments:**

- 79.1** Clerk's salary – August and September 2025
- 79.2** Office allowance – August and September 2025
- 79.3** Clerk's pension – August and September 2025
- 79.4** Inland Revenue – August and September 2025
- 79.5** Audit Wales fee for 2023/24 basic audit - £236
- 79.6** Audit Wales fee for 2022/23 full audit - £409
- 79.7** Grenke - quarterly photocopier lease - £173.77
- 79.8** Playworker wages August 2025
- 79.9** Playworker HMRC payments August 2025

**Resolved: To approve above payments**

**80. To agree items to be discussed at next meeting**

There were no items agreed to be discussed at next meeting.

**Resolved: Noted**

**81. To agree date of next Council meeting**

Date of next meeting was agreed as Thursday, 18<sup>th</sup> September 2025 at 7.00 pm (following the summer recess).

The meeting was concluded at 8.30 pm.