



**CYNGOR CYMUNED
PENYRHEOL TRECEYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD ON THURSDAY, 19th JUNE 2025 AT 7.00 PM
AT PENYRHEOL COMMUNITY CENTRE**

Present: Councillors: J Davies-Ellis; S Dickens (Vice-Chair); G Ead; A Minton (Chair); N Owen; J Scriven; L Whittle

Also present: Helen Treherne (Clerk)

**Minute Item discussed
Number**

The chair welcomed Councillors to the meeting.

43. To note members' attendance and to receive and approve apologies for absence

Apologies for absence received from Cllrs R Barry, SJ Skivens and SL Skivens and also Caitlin Ead and Sam Kemp, Youth Ambassadors.

Councillors discussed the absence of Cllr Barry and it was resolved that another one-month extension would be granted.

Resolved: To grant Cllr Barry a one-month extension

44. To discuss Police matters

There were no Police representatives in attendance.

Resolved: Noted

45. To receive declarations of interest in items on the agenda

Cllr Ead declared an interest in Item 55 as he was a member of CCBC's Planning Committee.

Resolved: Noted

46. To receive any public representations to the Community Council

No public representations received.

Resolved: Noted

47. To discuss vacancy to be filled by co-option

Following the process of advertising the vacancy for a Community Councillor following the stepping down of Cllr Llewellyn and receiving no requests for an election, the Clerk had then posted an advert for co-option. Two candidates had applied. The Clerk had been asked to invite both candidates to this meeting. Mr Alun Williams was in attendance, the other candidate had not responded to the invitation and was not in attendance at the meeting.

Mr Williams explained why he wanted to become a community councillor. He informed councillors that he was very interested in community issues. He was also a governor at a secondary school and also at Coleg Y Cymoedd. He was former chair of a Community Credit Union. Mr Williams also lived within the Trecenydd ward. Mr Williams then left the meeting and councillors held a vote on whether or not to co-opt Mr Williams onto the Community Council. It was unanimously agreed to co-opt Mr Williams onto the Community Council as a Community Councillor. Clerk to inform Mr Williams of this decision.

Resolved: To co-opt Alun Williams onto the Community Council as a Community Councillor

48. To receive Youth Ambassador reports

In the Youth Ambassadors' absence, the Clerk suggested that the Youth Ambassadors be given some kind of project that would benefit the Community Council as well as the Youth Ambassadors. It was agreed that Cllr Ead would speak to Youth Ambassadors to discuss this possibility.

Resolved: Cllr Ead to discuss project with Youth Ambassadors

49. To approve minutes of previous meeting

The minutes of the previous meeting held on 15th May 2025 were approved as a true record.

Resolved: To approve previous minutes as a true record

50. To discuss Matters Arising

Defibrillator: The Clerk informed Councillors that she was in contact with the National Grid to discuss the possibility of locating a defibrillator in Hendredenny (to be paid from CIL funds) on a stand-alone post. A councillor asked who would be doing the weekly checks on the defibrillator and it was agreed that this would be discussed at a future meeting and that possibly help from residents would be requested. (Ref: Minutes 17.04.25, Item 173).

Resolved: Noted

51. To receive update on proposed CIL-funded environmental project and balance of CIL funds

The Clerk presented councillors with an up-to-date CIL income and expenditure sheet and Eco Project expenditure sheet. The Chair reported that several workshops had taken place involving St Cenydd Community School and Cwm Ifor

Primary School. Cllr Whittle said that he was still keen to get more trees/shrubs planted around the wards. Cllr Whittle also asked that councillors be involved in any publicity opportunities, as the project was funded by the Community Council. Cllr Ead added that he had identified an area of land owned by CCBC and had confirmed that CCBC needed to maintain it. A lot of tidying up work needed to be done and he suggested planting trees/bushes alongside the path to deter fly-tipping etc.

Resolved: Noted

52. To discuss items/issues brought up by Councillors

Cllr Owen asked about training opportunities and the Clerk confirmed that there was a training budget available. Cllr Dickens reported that she had received a complaint regarding access in Heol Aneurin. There were no footpaths, only steps, which was not ideal for the elderly/infirm. Cllr Dickens suggested the possibility of inserting a ramp. Cllr Scriven agreed to email CCBC. Cllr Dickens also asked councillors if they were available to steward Hendre Junior School sports day, which would be taking place on Trecenydd field as they were no longer able to use the fields at St Cenydd Community School.

Resolved: Cllr Scriven to contact CCBC re: ramp for Heol Aneurin

53. To receive reports on meetings/events attended by Councillors

Cllr Owen reported that he had attended a governors' meeting. Cllr Ead reported that he had made a site visit. Cllr Davies-Ellis reported that she had attended a site visit and Playscheme Committee meeting. Cllr Scriven reported that he had attended a site visit in Trecenydd. Cllr Dickens reported that she had attended the Playscheme Committee meeting.

Resolved: Noted

54. To receive verbal reports from Chairs of committees

54.1 Playscheme Committee meeting held on 09.06.25: Cllr Dickens reported that playscheme trips had been discussed, along with equipment required at both playschemes. It was also resolved that the Clerk would purchase two mobile phones (one for each playscheme) so that Play Leaders did not use their own phones. Councillors approved playscheme expenditure.

Resolved: To approve playscheme expenditure and Clerk to purchase two pay-as-you go mobile phones

55. To discuss planning applications

Councillors reviewed the following planning applications:

55.1 25/0363/HH - 35 Pen-y-Bryn, Penyrheol, Caerphilly CF83 2JX
- Demolish existing single garage and erect new double garage with associated external works

Resolved: In the general interest of the community, no objections be raised to item 55.1.

56. To discuss correspondence received:

The following correspondence was discussed:

- 56.1 Email from CCBC regarding Review of Electoral Arrangements for Community Councils
- 56.2 Email from CCBC regarding Cleaning and Greening Enhancements
- 56.3 Email from CCBC re: Caerphilly Town 2035 and SW Caerphilly Active Travel Network Minor Works Programme
- 56.4 Email from Twyn Hywel Energy Park regarding 'Meet the Buyer' event invitation

Resolved: Noted

57. To discuss requests for grants, including review of foodbank grants

Councillors discussed the monthly grants awarded to the two foodbank. A discussion took place regarding whether or not to increase the monthly grants and it was unanimously resolved to increase both grants to £150 per month.

Resolved: To increase both foodbank monthly grants to £150 per month

58. To discuss anti-social behaviour in vicinity of Top Shops

Cllr Dickens reported that the situation at the Top Shops was still a great concern. There were big concerns regarding drugs being taken/sold. It was resolved that all these issues would be discussed with Gwent Police's inspector at a meeting to be arranged.

Resolved: Noted

59. To approve the following payments:

- 59.1** Clerk's salary – July 2025
- 59.2** Office allowance – July 2025
- 59.3** Clerk's pension – July 2025
- 59.4** Inland Revenue – July 2025
- 59.5** The Clerk informed councillors that she had received quotes from another specialist Community Council insurance company and Zurich was still the best value. Clerk asked to pursue insurance with Zurich when renewal required in July

Resolved: To approve above payments

60. To agree items to be discussed at next meeting

There were no items agreed to be discussed at next meeting.

Resolved: Noted

61. To agree date of next Council meeting

Date of next meeting was agreed as Thursday, 17th July 2025 at 7.00 pm.

The meeting was concluded at 8.25 pm.