



**CYNGOR CYMUNED**  
**PENYRHEOL TRECENYDD ENERGLYN**  
**COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING**  
**HELD ON THURSDAY, 15<sup>th</sup> MAY 2025 AT 7.00 PM**  
**AT PENYRHEOL COMMUNITY CENTRE**

**Present:** Councillors: J Davies-Ellis; S Dickens (Vice-Chair); G Ead; A Minton (Chair); N Owen; SJ Skivens; SL Skivens; L Whittle

**Also present:** PCSO Rhiannon Collins; Caitlin Ead (Youth Ambassador); Sam Kemp (Youth Ambassador); Helen Treherne (Clerk)

**Minute   Item discussed**  
**Number**

The newly-elected Chair welcomed Councillors to the meeting.

**23.        To note members' attendance and to receive and approve apologies for absence**

Apology for absence received from Cllr R Barry. The Clerk informed councillors that Cllr Barry had been reminded that the six-month rule would soon come into force. Councillors resolved to grant Cllr Barry a one-month extension.

**Resolved: To grant Cllr Barry a one-month extension**

**24.        To discuss Police matters**

PCSO Collins reported that numerous hoax calls had been received from the same number. Two youths had since been identified. Numerous calls had been received regarding youths climbing on top of St Andrews church and three youths had been located and moved on from the area. There were ongoing issues with children constantly littering, running in people's driveways, knocking on doors and running away. Officers had attended at the time but there were no issues to report. High visibility patrols had been conducted over the last few days. A caller rang to report a male graffitiing in the area and this was an ongoing investigation.

There was an ongoing issue with a neighbour dispute and this was being investigated. Officers had also attended following a call about an out of control party but on attendance there had been no loud music or people drunk in the road.

PCSO Greedy had had a meeting with Street Games and also Disability Sport Wales to bring wheelchair rugby to Aneurin Park. PCSO Greedy was due to attend Hendredenny Park Primary School to hold a general discussion with year 6 regarding knife crime.

Cllr Skivens mentioned the ongoing anti-social behaviour at St Andrew's church and the Clerk replied that information regarding the Community Empowerment Fund had been given to the Ministry Area Leader.

Cllr Dickens had reported parking issues on Glan Ffrwd and PCSO Collins agreed to chase this up.

**Resolved: Noted**

**25. To receive declarations of interest in items on the agenda**

Cllr Ead declared an interest in Item 37 as he was a member of CCBC's Planning Committee.

**Resolved: Noted**

**26. To receive any public representations to the Community Council**

No public representations received.

**Resolved: Noted**

**27. To approve minutes of previous meeting**

The minutes of the previous meeting held on 17<sup>th</sup> April 2025 were approved as a true record.

**Resolved: To approve previous minutes as a true record**

**28. To discuss Matters Arising**

There were no matters arising.

**Resolved: Noted**

**29. To receive update on proposed CIL-funded environmental project and to discuss use of balance of CIL funds**

The Clerk reported that there was now £69,000 of the CIL funds outstanding. Cllr Skivens reported that Caerphilly Hub had made contact with the local schools and that St Cenydd and Cwm Ifor had already engaged and meetings attended. Cllr Whittle had obtained a map of Council-owned land in the area and advised that CCBC officers would have to be liaised with to plant more trees. Cllr Skivens added that the next stage would be to purchase the required equipment and plants. Two invoices had been received and would be passed to the Clerk for payment. Clerk to include payment sheet for future meetings in order to keep Councillors updated with project spend. It was resolved that Cllr Ead would prepare a proposal for planting trees on Council-owned land to be discussed at the next meeting.

**Resolved: Cllr Ead to prepare proposal regarding planting of trees on Council-owned land**

### **30. To discuss items/issues brought up by Councillors**

Cllr Ead asked a question regarding meetings being accessible online and agreed to look further into possible solutions.

Cllr Scriven reported that the goal posts in Trecenydd had been snapped and required re-welding. It was agreed that Cllr Scriven would obtain a price for this and report back to the Community Council. Cllr Scriven also reported that Trecenydd Community Centre needed a new floor and had received a quote. An application for a Community Empowerment Fund would be made and Cllr Scriven would send the quote to the CEF Officer.

Cllr Dickens reported on the state of Aneurin Park. There were not enough bins and dog bins. Clerk to chase replacement bins. Cllr Dickens was also awaiting a response to the request to place double yellow lines at the junction of Cefn Y Lon and Graigwen in Penyrheol following a request by residents, as cars were parking there and making visibility difficult. Cllr Ead agreed to chase CCBC officers.

#### **Resolved:**

- 1. Cllr Scriven to obtain price for welding of football posts.**
- 2. Cllr Scriven to send quote for flooring to CEF Officer.**
- 3. Clerk to chase replacement of bins in Aneurin Park.**
- 4. Cllr Ead to chase CCBC re: placement of double yellow lines.**

### **31. To receive reports on meetings/events attended by Councillors**

Cllr Owens reported that he had attended a governors' meeting at Cwm Ifor Primary School. Cllr Ead reported that he had attended a governors' meeting at St Cenydd Community School. Cllr S L Skivens reported that she had attended a Playscheme Committee meeting, as had Cllr Dickens. Cllr Scriven reported that he had attended a traffic management meeting in order to find out who owned the land in the area of Trecenydd Snooker Club. He had also met with Green Spaces regarding the post and the grass being cut by the flats. He added that traffic management had worsened in Second Avenue due to the widening of the pavement. CCBC officers said they would monitor the situation. Cllr Skivens reported that he had attended a meeting with Eco Hub Caerphilly and the Playscheme Committee meeting. Cllr Davies-Ellis had also attended the Playscheme Committee meeting.

#### **Resolved: Noted**

### **32. To receive verbal reports from Chairs of committees**

**32.1 Finance Committee meeting held on 30.04.25:** The Chair of the committee reported that the committee had reviewed and checked the accounts, Financial Regulations (with minor amendments made due to changes in legislation), Standing Orders and Risk Management document before the Clerk submitted all documents to the internal auditor.

**32.2 Playscheme Committee meeting held on 14.05.25:** Cllr Dickens reported that 19 applications had been received for three playworker positions. Once again, it was proving difficult to find play leaders with the required playwork qualifications. No applications had been received

for the two leader vacancies. The Clerk would now need to speak to Care Inspectorate Wales for further advice.

**Resolved: Noted**

**33. To approve the annual return, including the annual governance statement**

The Chair of the Finance Committee reported that the annual return, bank reconciliation and invoices had been reviewed and approved by the . Councillors approved the annual return, including the annual governance statement and agreed that the Clerk should submit the annual return to Audit Wales.

**Resolved:**

- 1. To approve the annual return, including annual governance statement**
- 2. Clerk to submit annual return to Audit Wales.**

**34. To discuss Community Council training plan**

The Clerk suggested that the Council training plan, annual report and Vision and Mission Statement be discussed at a Communications Committee meeting. Clerk to arrange meeting.

**Resolved: Clerk to arrange Communications Committee meeting**

**35. To discuss annual report**

Please refer to Item 34.

**36. To discuss Community Council Vision and Mission Statement**

Please refer to Item 34.

**37. To discuss planning applications**

Councillors reviewed the following planning applications:

**37.1 25/0245/HH - 1 Lon Robin Goch, Caerphilly CF83 2QN**  
- To erect two storey side extension

**37.2 25/0211/NCC - St Cenydd Leisure Centre, St Cenydd Road, Caerphilly CF83 2RP**  
- Vary condition 04 (fencing) and 08 (illumination - hours)

**37.3 25/0228/RET - 70 Y Cilgant, Penyrheol, Caerphilly CF83 2NB**  
- Retain and complete change of use to outbuilding to rear of the application site to use as ancillary accommodation for family members, installation of play structure and dog kennel

Councillors asked the Clerk to object to the above planning application on the following grounds: The building of an extra house in a rear garden would add to the density of the estate; the entrance/exit onto the busy bus route of Heol Las would set a dangerous precedent for all

properties to have access; it would appear that a business was being run from the property considering the fleets of white vans seen there on a daily basis; the property had not benefited from Planning for this and the Community Council would question whether neighbours had been consulted.

**Resolved:**

- 1. In the general interest of the community, no objections be raised to items 37.1 to 37.2.**
- 2. To object to item 37.3 on the above grounds.**

**38. To discuss correspondence received:**

The following correspondence was discussed:

**38.1 Email from CCBC regarding the future of leisure centres**

**38.2 Email from Keep Wales Tidy regarding Local Places for Nature grants**

**38.3 E-Bulletin from One Voice Wales**

**Resolved: Noted**

**39. To discuss requests for grants**

**39.1 Caerffili Twinning Association**

Councillors reviewed the application and agreed to award a grant of £200

**Resolved: To grant an award of £200**

**40. To approve the following payments:**

- 40.1** Clerk's salary – June 2025
- 40.2** Office allowance – June 2025
- 40.3** Clerk's pension – June 2025
- 40.4** Inland Revenue – June 2025

**Resolved: To approve above payments**

**41. To agree items to be discussed at next meeting**

Anti-social behaviour issues in the vicinity of the Top Shops in Penyrheol.

**Resolved: Noted**

**184. To agree date of next Council meeting**

Date of next meeting was agreed as Thursday, 19<sup>th</sup> June 2025 at 7.00 pm.

The meeting was concluded at 8.15 pm.