



**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD ON THURSDAY, 21st NOVEMBER 2024 AT 7.00 PM
AT PENYRHEOL COMMUNITY CENTRE**

Present: Councillors: J Davies-Ellis (Chair); G Ead; E Llewellyn; A Minton; N Owen; J Scriven; SJ Skivens; SL Skivens; L Whittle

Also present: Lyn Gazel (Eco Hwb Caerphilly); Helen Treherne (Clerk)

**Minute Item discussed
Number**

The Chair welcomed Councillors to the meeting.

94. To note members' attendance and to receive and approve apologies for absence

Apology for absence received from Cllr R Barry and apology accepted.

Resolved: To accept apology for absence

95. To discuss Police matters

PCSO Tom Humphreys was in attendance. A Councillor reported on an incident at a local car wash and PCSO Humphreys said that the police were aware of the issues. A Councillor reported that a derelict truck parked in Penyrheol posed a potential fire hazard. A complaint had been submitted to CCBC and it was advised that any concerned neighbours contact the PCSO. A Councillor asked that the meeting with the Inspector to discuss issues such as the Top Shop area be rearranged. PCSO Humphreys to confirm new date.

Resolved: PCSO Humphreys to confirm new date for meeting with Inspector

96. To receive declarations of interest in items on the agenda

Cllr Ead declared an interest in Item 109 as he was a member of CCBC's Planning Committee.

Resolved: Noted

97. To receive any public representations to the Community Council

No public representations received.

Resolved: Noted

98. To approve minutes of previous meeting

The minutes of the previous meeting held on 17th October 2024 were approved as a true record.

Resolved: To approve previous minutes as a true record

99. To discuss Matters Arising

There were no matters arising.

Resolved: Noted

100. To discuss Youth Ambassador vacancy

The Clerk reported that the Youth Ambassador vacancy advert would be released the following day.

Resolved: Noted

101. To discuss Clerk pay rise 2024-25

The Clerk left the meeting for this item. The Local Government Association had now agreed on the 2024-25 rates of pay after unions met in October 2024 and had agreed to accept the offer. The terms of the agreement meant that, for all spinal points to 43, the agreed award was a flat rate payment of £1290. Councillors approved the pay rise for the Clerk, on a pro rata basis.

Resolved: To approve Clerk's annual pay rise

102. To discuss Civic Awards

Councillors discussed the Civic Awards and it was resolved that Kay Lewis, a local resident who worked tirelessly to raise money for charity would receive an award.

Resolved: To approve Kay Lewis as a recipient of a Civic Award

103. To discuss update on proposed CIL-funded environmental project

Lyn Gazel from Eco Hwb Caerphilly was in attendance and explained the proposed CIL-funded environmental project. The Clerk had been in liaison with CCBC officers to ensure the project was eligible for CIL spending and was informed that it was. Six areas had been earmarked and it was resolved that Cllr Dickens would ask Hendre Junior School and Cllr Llewellyn would ask Hendredenny Park Primary School if they would agree to becoming involved in the project. The total cost would be approximately £40,000 over an 18-month period. Councillors approved the partnership and costings and Cllrs Skivens and Minton were asked to prepare a contract/agreement in partnership with Eco Hwb Caerphilly and to move forward with the project.

Resolved:

- 1. To approve the project at a cost of approximately £40,000 over an 18-month period.**
- 2. Cllrs Dickens and Llewellyn to contact the respective schools to gauge interest in becoming involved in the project.**
- 3. Cllrs Skivens and Minton to prepare an agreement in partnership with Eco Hwb Caerphilly.**

104. To discuss items/issues brought up by Councillors

Cllr Scriven asked Clerk/Cllr Minton to forward the email to him regarding the vandalism of bollards in Caledfryn and he would chase CCBC. Cllr Ead reported that he had received complaints regarding parking issues in Thomasville. It was resolved that Cllr Ead would contact CCBC. Cllr Dickens reported that the bonfire in Penyrheol had been set alight multiple times before Bonfire Night, with South Wales Fire Service having to be called multiple times.

Resolved:

- 1. Clerk to forward emails to Cllr Scriven re: bollards.**
- 2. Cllr Ead to contact CCBC re: parking issues in Thomasville.**

105. To receive reports on meetings/events attended by Councillors

Cllr Dickens reported that she had attended Remembrance Sunday, the Food Hygiene course and Events Committee meeting. Cllr Whittle reported that he had attended Remembrance Sunday, the Food Hygiene course and the Jack Lis memorial event. Cllr SJ Skivens reported that he had delivered the Food Hygiene course. Cllr Minton reported that he had attended the Remembrance Sunday and Jack Lis events. Cllr Ead reported that he had attended Remembrance Sunday. Cllr Scriven reported that he had attended Remembrance Sunday, as had Cllr Owen. Cllr Davies-Ellis reported that she had attended Remembrance Sunday and the Food Hygiene course.

Resolved: Noted

106. To receive verbal reports from Chairs of committees

106.1 Events Committees held on 06.11.24 and 21.11.24

The Chair of the committee reported that everything was now in place for the Tree of Life Community Christmas Concert and Brunch with Santa. The brunch had sold out quickly and it would be discussed at an Events Committee meeting whether to hold two sessions next year. The Chair of the Committee asked for the help of councillors in setting up for both events.

Resolved: Noted

107. To discuss purchase of notice boards

Councillors discussed the purchase of notice boards and it was resolved that the Chair would gauge public opinion at the Christmas events.

Resolved: Chair to gauge public opinion at Christmas events

108. To discuss Community Empowerment Fund

The County Borough Councillors reported that Community Empowerment Funding was still available and the closing date was 31st December.

Resolved: Noted

109. To discuss planning applications

Councillors reviewed the following planning applications:

- 109.1 24/0615/HH – 2 Penyffordd, Trecenydd, Caerphilly CF83 2SS
- Erect single storey side extension
- 109.2 24/0743/FULL – Trecenydd Business Park vacant land, St Cenydd Road, Caerphilly CF83 2RZ
- Construct new access to vacant land from existing private road
- 109.3 24/0772/COU – Troed-y-Bryn Surgery, Troed-y-Bryn House, 16 Shopping Parade, Troed-y-Bryn, Penyrheol, Caerphilly CF83 2PX
- Change the use of former surgery into three residential apartments

Resolved: In the general interest of the community, no objections be raised to items 109.1 to 109.3

110. To discuss correspondence received:

The following correspondence was discussed:

- 110.1 Email from 'What Do They Know.Com' – Freedom of Information request for information regarding Festive lighting

The Clerk reported that she had responded with the relevant information within the required timescale.

- 110.2 Email from One Voice Wales re: Pethau Bychain Nature Network
- 110.3 Email from Llamau re: Youth Homeless Helpline Information 2024
- 110.4 Email from CCBC re: Draft strategic vision for library service

Resolved: Noted

111. To discuss requests for grants

Wales Air Ambulance

An application for a grant had been received from the Wales Air Ambulance and Councillors approved a grant of £300.

Resolved: To approve a grant of £300

112. To approve the following payments:

- 112.1** Clerk's salary – December 2024 and January 2025
- 112.2** Office allowance – December 2024 and January 2025
- 112.3** Clerk's pension – December 2024 and January 2025
- 112.4** Inland Revenue – December 2024 and January 2025
- 112.5** ICO – annual GDPR fee - £40
- 112.6** Viking – 2 boxes of A4 paper - £59.82

Resolved: To approve above payments

113. To agree items to be discussed at next meeting

No items agreed to be discussed at next meeting.

Resolved: Noted

114. To agree date of next Council meeting

Date of next meeting was agreed as Thursday, 16th January 2025 at 7.00 pm (following Christmas recess)

The meeting was concluded at 9.10 pm.