



**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD ON THURSDAY, 16th MAY 2024 AT 7.00 PM
AT PENYRHEOL COMMUNITY CENTRE**

Present: Councillors: R Barry; S Dickens; J Davies-Ellis; E Llewellyn; A Minton; N Owen; J Scriven; SJ Skivens; SL Skivens; L Whittle

Also present: Helen Treherne (Clerk)

**Minute Item discussed
Number**

The newly-elected Chair welcomed Councillors to the meeting.

23. To note members' attendance and to receive and approve apologies for absence

Apology received from Cllr G Ead and apology accepted.

Resolved: To accept apology for absence

24. To discuss Police matters

There were no Police representatives in attendance.

Resolved: Noted

25. To receive Youth Council report

The Clerk informed Councillors that the Youth Council had informed her that they would be stepping down due to school workload. It was agreed that the Clerk would advertise for a Youth Ambassador more widely than just the local secondary schools.

Resolved: Clerk to advertise for Youth Ambassador

26. To receive declarations of interest in items on the agenda

No declarations of interest received.

Resolved: Noted

27. To receive any public representations to the Community Council

No public representations received.

Resolved: Noted

28. To approve minutes of previous meeting

The minutes of the previous meeting held on 18th April 2024 were approved as a true record.

Resolved: To approve previous minutes as a true record

29. To discuss Matters Arising

There were no matters arising.

Resolved: Noted

30. To discuss items/issues brought up by Councillors

CLlr Scriven reported that items in Trecenydd Park had been vandalised and he asked the Clerk to request whether CCBC could issue a notice via social media asking parents to be aware of where their children were and what they were doing. CLlr Skivens reported motorbikes/quads being driven around the Energlyn/Penyrrheol area. Clerk to report to police.

Resolved: Clerk to contact CCBC and Police regarding above issues

31. To receive reports on meetings/events attended by Councillors

CLlrs Davies-Ellis, Dickens and SJ Skivens reported that they had attended two Playscheme Committee meetings and an Events Committee meeting. CLlr SL Skivens reported that she had attended a Playscheme Committee meeting.

Resolved: Noted

32. To consider external audit report for 2023/24 annual return

The Clerk presented the external audit report to Councillors and the report was approved.

Resolved: To approve the external audit report

33. To approve:

- 33.1 2023/24 annual accounts**
- 33.2 2023/24 annual return**
- 33.3 2023/24 governance statement (part of annual return document)**

Councillors approved the annual accounts, annual return and governance statement for 2023/24. Clerk to submit annual return by the end of June 2024.

Resolved:

- 1. To approve annual accounts, annual return and governance statement for 2023/24 financial year.**
- 2. Clerk to submit annual return by end of June 2024**

34. To receive verbal reports from Chairs of committees

200.1 Playscheme Committee meeting held on 20.05.24: The Chair of the Committee reported that the new registration system had now been implemented and all places had been allocated. It had been anticipated that the Trecenydd playscheme would have to be moved to Hendre Infants School but it would now be staying at Hendre Junior school. Members of the Committee would be meeting with a parent to discuss the health requirements of their child, to carry out a risk assessment for the child's attendance.

Resolved: Noted

35. To discuss planning applications

Councillors reviewed the following planning applications:

35.1 Unit 1-4 Trecenydd Business Park, Trecenydd, Caerphilly CF83 2RZ
- Change the use from B8 (storage or distribution) to D2 (Assembly and Leisure)

35.2 18 Maes-y-Drudwen, Caerphilly CF83 2QG
- Erect single storey rear extension and first floor side extension

Resolved: In the general interest of the community, no objections be raised to items 35.1 and 35.2

36. To discuss correspondence received:

The following correspondence was discussed:

36.1 Email from One Voice Wales re: Universal Welsh-medium Education Statistical Work

Resolved: Noted

37. To discuss requests for grants

No requests for grants received.

Resolved: Noted

38. To approve the following payments:

- 38.1** Clerk's salary – June 2024
- 38.2** Office allowance – June 2024
- 38.3** Clerk's pension – June 2024
- 38.4** Inland Revenue – June 2024
- 38.5** Purchase of food for AGM buffet - £79.74
- 38.6** Internal audit - £200

Resolved: To approve above payments

39. To agree items to be discussed at next meeting

No items agreed to be discussed at next meeting.

Resolved: Noted

40. To agree date of next Council meeting

Date of next meeting was agreed as Thursday, 20th June 2024 at 7.00 pm

The meeting was concluded at 8.15 pm.