



**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD ON THURSDAY, 19th OCTOBER 2023 AT 7.00 PM
AT PENYRHEOL COMMUNITY CENTRE**

Present: Councillors: J Davies-Ellis, S Dickens, G Ead, N Owen, J Scriven, SJ Skivens, SL Skivens, L Whittle

Also present: Jessica Jones and Connor Stone (Youth Council), Helen Treherne (Clerk)

**Minute Item discussed
Number**

In the absence of the Chair, the Vice-Chair welcomed Councillors to the meeting and chaired the meeting.

98. To note members' attendance and to receive and approve apologies for absence

Apologies received from Cllrs R Barry and E Llewellyn and apologies accepted.

Resolved: To accept apologies for absence

99. To receive declarations of interest in items on the agenda

Cllr G Ead declared an interest in item 112 and took no part in discussions, as he was a member of CCBC's Planning Committee.

Resolved: Noted

100. To receive any public representations to the Community Council

No members of the public in attendance.

Resolved: Noted

101. To discuss Police matters

There were no Police representatives in attendance.

Resolved: Noted

102. To approve minutes of previous meeting

Cllr Owen informed the Clerk that he had attended the meeting but was not on the attendance list on the previous minutes. Further to this amendment, Councillors approved minutes of the previous meeting held on 21st September 2023.

Resolved: To approve previous minutes as a true record further to above amendment

103. To discuss Matters Arising

There were no matters arising.

Resolved: Noted

104. To receive Youth Council report

Connor Stone reported that four students wished to take part in the Christmas Concert and that the school's Head of Music had been very helpful. Cllr Scriven asked if the litter issue within the school had improved and was informed that there was still an issue but an effort was being made to improve the situation.

Resolved: Noted

105. To discuss items/issues brought up by Councillors

Cllr SJ Skivens reported that he had attended a Senedd Cymru dangerous dogs summit and was pleased that a lot of this work had originated from within the PTE wards. Cllr Dickens reported continuous fly tipping in the area of the Top Shops. The clearing of this rubbish was costing tax payers money. A dangerous open manhole had now been secured. There was a lot of rubbish in bags around the flats area, which created a fire and health and safety hazard. Cllr Dickens reported that the former Aneurin Sports Bar had now been demolished under CCBC's emergency powers and she had been informed that asbestos had been found. It was agreed that the County Borough Councillors would follow up with CCBC and ask for a debrief.

Resolved: County Borough Councillors to ask for debrief re: former Aneurin Sports Bar

106. To receive reports on meetings/events attended by Councillors

Cllr SJ Skivens reported that he had attended the dangerous dogs summit and Finance Committee meeting. Cllr Scriven had attended the Penyrheol walkabout and Events Committee meeting. Cllr Whittle had attended the Penyrheol walkabout and Finance Committee meeting. Cllr Owen had attended the Penyrheol walkabout. Cllr Dickens had attended the Penyrheol Walkabout and Events Committee meeting. Cllr S L Skivens had attended the Events Committee. Cllr Davies-Ellis had attended the Events Committee.

Resolved: Noted

107. To receive verbal reports from Chairs of committees

107.1 Events Committee held on 09.10.23: Cllr Dickens, the Chair of the committee reported that arrangements were progressing for the Santa brunches and Tree of Life Christmas Concert. Several performers had been secured. Children attending would be given selection boxes. Cllr Scriven had prepared posters and tickets. Cllr Davies-Ellis reported that the knitted poppies were almost finished and that she would be hanging them on the Tree of Life shortly.

107.2 Finance Committee held on 19.10.23: Cllr SJ Skivens reported that the meeting had not been quorate and that the quarterly financial statement would be approved at this full council meeting. Cllr Ead was in the process of reconciling bank statements/invoices/accounts.

108. To discuss CIL Funds

Cllr Ead reported that there was no update on the pump track following the drainage survey and that he and Cllr Whittle would contact CCBC for an update. It was agreed to call the CIL working group back together, but to invite relevant CCBC officers to the

meeting. Cllr Ead to forward the relevant email addresses to the Clerk. Cllr Dickens reported that the local allotments had an issue obtaining water and it was agreed that she should liaise with them regarding the cost of installing a water supply and report back to the meeting to discuss possible CIL funding.

Resolved:

- 1. Cllr Ead to forward relevant CCBC officer email addresses to Clerk.**
- 2. Cllr Dickens to contact allotment representatives.**

109. To receive update on Biodiversity action plan

Cllr Whittle reported that it had been suggested that six flower beds be created outside Penyrheol Community Centre. This would need to be discussed with the centre management committee.

Resolved: Noted

110. To approve quarterly financial statement

Councillors approved the quarterly financial statement.

Resolved: To approve the quarterly financial statement

111. To discuss Civic Awards

The Clerk had provided councillors with Civic Award nomination forms and asked that nominations be emailed to her in readiness for decision at the next Council meeting. It had been agreed that the Civic Awards would be presented at the Christmas Concert.

Resolved: Councillors to return nomination forms to Clerk before next meeting

112. To discuss planning applications

The following planning applications were discussed:

- 112.1 23/0552/HH – 1 Kidwelly Court, Hendredenny, Caerphilly CF83 2TY
- Demolition of existing rear conservatory, single storey pre-fabricated garage and erect double storey side extension**
- 112.2 23/0589/FULL – Rogers Estate Coffee, Unit P-Q, Trecenydd Business Park, Trecenydd, Caerphilly
- install a chimney flue through the roof of Unit P for a coffee roasting unit**
- 112.3 23/0643/RET – 38 St Cenydd Road, Caerphilly CF83 2TD
- retain concrete block wall**
- 112.4 Letter from Planning and Environment Decisions Wales re: proposed solar farm development**

Resolved: In the general interest of the community, no objections be raised to item 112.1 to 112.4

113. To discuss correspondence received:

The following correspondence was discussed:

- 113.1 Email from Caerphilly Branch of Royal British Legion re: Annual Service of Remembrance on 12.11.23 at 3.00 pm;**

- 113.2 Email re: Future Histories CIC;
- 113.3 Email from Local Democracy and Boundary Commission re: draft proposal report; does not affect our wards.
- 113.4 Email from Llamau re: promotion of their service.

Resolved: Noted

114. To discuss requests for grants

There were no requests for grants.

Resolved: Noted

115. To approve the following payments:

- 115.1** Clerk's salary – November 2023
115.2 Office allowance – November 2023
115.3 Clerk's pension – November 2023
115.4 Inland Revenue – November 2023
115.5 Members' expenses – November 2023
115.6 Purchase of festive lights - £7419.60. As per previous resolution, the Clerk had purchased festive lights to replace the remaining old lights

Resolved: To approve the above payments

116. To agree items to be discussed at next meeting

Councillors agreed to discuss Civic award recipients at the next meeting.

Resolved: Noted

117. To agree date of next Council meeting

Date of next meeting was agreed as Thursday, 16th November 2023 at 7.00 pm.

The meeting was concluded at 8.25 pm.