



**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD ON THURSDAY, 20th APRIL 2023 AT 7.00 PM
AT PENYRHEOL COMMUNITY CENTRE**

Present: Councillors: R Barry, J Davies-Ellis, S Dickens, G Ead, E Llewellyn, J Scriven (Chair), SJ Skivens, L Whittle

Also present: Helen Treherne (Clerk)

**Minute Item discussed
Number**

The Chair welcomed Councillors to the meeting.

59. To note members' attendance and to receive and approve apologies for absence

Apologies received from Cllrs A Minton and Sian Skivens and apologies accepted. Apologies also received from the Youth Council representatives due to exams.

Resolved: To accept apologies for absence

60. To receive declarations of interest in items on the agenda

Cllr G Ead declared an interest in item and took no part in discussions, as he was on CCBC's Planning Committee.

Resolved: Noted

61. To approve minutes of previous meeting

Councillors approved minutes of the previous meeting held on 15th June 2023.

Resolved: To approve previous minutes as a true record

62. To discuss Matters Arising

A Councillor reported that the former Aneurin Sports Bar had now been boarded up (Ref: Minutes 15.06.23, Item 44).

Resolved: Noted

63. To discuss Police matters

As per agreement, there was no Police presence, but PCSO Williams had prepared a report for Councillors. A Dog Trust community workshop had been planned, which would need to be booked. The former Aneurin Sports Bar had been insecure for a while and PCSO Williams had spoken with the owner. The door had now been secured. Councillors had also spoken with CCBC officers, the Health and Safety Executive and the South Wales Fire and Rescue Service due to concerns about the building's safety. Cllr Ead suggested that CCBC could perhaps purchase the building to turn into residential flats.

Cllr Ead to draft letter to CCBC. Cllr Skivens reported that he would be attending a meeting with Gwent Police regarding the LEAD initiative at the end of the month. Anti-social behaviour remained at a steady rate, with eight calls for the whole of the wards, but shoplifting had increased over the past month at local supermarkets. An afternoon of sport had been planned for 10th August at Aneurin Park, Penyrheol.

Resolved: Noted

64. To receive Youth Council report

The Youth Council had carried out a questionnaire in St Cenydd Community School. Councillors were grateful to the Youth Council for this and acknowledged some good ideas that were mentioned. Clerk to ask Youth Council if it could be arranged for Community Councillors to visit the school to speak to the students regarding their views and wishes for the area in which they lived.

Resolved: Clerk to contact Youth Council to arrange a visit

65. To discuss items/issues brought up by Councillors

65.1 Cllr Davies-Ellis reported that a modified planning application had been submitted for a new Starbucks in the area. Although it came under Rhondda Cynon Taff's remit, it could still impact on residents.

65.2 Cllr Dickens reported that the lane from Graigwen to Penybryn was overgrown, with bushes growing over into gardens and pushing over fences, fly tipping was increasing. Items such as beds, fridge freezers, sofas and syringes had been found in the area. Councillors felt that CCBC should either maintain the area, or secure it with a fence/barrier. Cllr Dickens was willing to meet CCBC officers on site. Clerk to contact CCBC to ask for site meeting.

65.3 Cllr Dickens reported that the lid on the grit bin outside Penyrheol Community Centre was broken and tended to fill with water. Clerk to report.

65.4 Cllr S J Skivens asked if the Top Shop Working Group could be reconvened in early September and that CCBC officers be asked to attend. Clerk to arrange meeting.

65.5 Cllr S J Skivens thanked Councillors for helping with and attending the dog event in Aneurin Park. The event had been a success, with a steady flow of visitors during the day. He had received good comments. He would continue to liaise with Gwent Police about the LEAD initiative and would be linking with them on arranging workshops. It was also hoped to attend schools in the area. Councillors agreed to a £50 donation to St John's Ambulance and also to St Andrew's Church for the use of their electricity.

65.6 The Chair reported that the Chair's charities for this year would be Ty Hafan and St David's Hospice.

Resolved:

- 1. Clerk to contact CCBC re: lane from Graigwen to Penybryn.**
- 2. Clerk to report broken grit bin to CCBC.**
- 3. Clerk to arrange meeting of Top Shop Working Group in early September.**
- 4. To approve £50 donation to St John's Ambulance and St Andrew's Church.**

66. To receive reports on meetings/events attended by Councillors

Cllr E Llewellyn reported that she had attended the community dog event and that she had bought the face paint out of the Chair's grant. JD: dog event. Cllr G Ead had attended the community dog event. Cllr L Whittle had attended the same. Cllr S Dickens had attended the community dog event and playscheme interview. Cllr S J Skivens had

attended the community dog event, playscheme interview and meeting with Gwent Police regarding the LEAD initiative.

Resolved: Noted

67. To receive verbal reports from Chairs of committees

The chairs of the following committees reported on the following meetings:

67.1 Playscheme Committee interview held on 03.07.23: The Chair of the Committee reported that a Play Leader had been recruited for the Trecenydd playscheme. The recruiting of staff with the required playwork qualifications had been very problematic this year. The Clerk had worked hard to acquire the relevant courses for staff, but had been unable to find any courses. CCBC's Playwork Officer had also tried to help source courses, but had not been successful. The Clerk had contacted Care Inspectorate Wales, who had agreed that the playschemes could be run, on the understanding that both playschemes would be inspected and that the safety of the children would not be impacted by the lack of playwork qualifications. A risk assessment would also need to be carried out. As the organisation of the playschemes had taken a lot of time and effort, all staff were now in place (with childcare qualifications), trips had been agreed and the fact that the playschemes were now needed more than ever as some children would not have the opportunity to do anything in the summer holidays, Councillors approved that the playschemes should go ahead. Councillors agreed that children would be safe, as staff had childcare qualifications, they just did not possess the now-required playwork qualifications. Cllr S J Skivens offered to provide a Level 2 Food Hygiene training and invited Councillors to attend. This would benefit the Council when doing events.

67.2 Finance Committee held on 20.07.23: this committee meeting had been cancelled.

Resolved: To approve the running of both summer playschemes and to update the current risk assessment to reflect the lack of playwork qualifications held by staff

68. To discuss CIL Funds

Cllr L Whittle agreed to chase costings for Hendredenny Drive landscaping. Talks were ongoing about the drainage issue for the pump track.

Resolved: Cllr Whittle to chase costings for Hendredenny Drive

69. To discuss way forward for Biodiversity action plan

To be discussed at next meeting.

Resolved: To discuss at next meeting

70. To discuss summer playschemes

Please see item 67.1 above.

71. To ratify Finance Committee recommendations and approve quarterly financial statement

The Finance Committee meeting had been cancelled. Councillors approved the quarterly financial statement and Cllr Ead to reconcile accounts and report any issues to the Finance Committee.

Resolved: To approve quarterly financial statement

72. To discuss planning applications

The following planning applications were discussed:

- 72.1 23/0386/HH – 1 Tegfan, Trecenydd, Caerphilly CF83 2SJ**
- Erect front porch

Resolved: In the general interest of the community, no objections be raised to item 72.1.

73. To discuss correspondence received:

The following correspondence was discussed:

- 73.1** Email from CCBC re: community safety FPN figures.
- 73.2** Email from One Voice Wales re: Climate Change and Nature Action Guide for Community and Town Councils.
- 73.3** Email from Groundwork Wales re: partnership opportunities.
- 73.4** Email from Keep Wales Tidy re: training and contract services for Town and Community Councils.

74. To discuss co-option of Community Councillor

Councillors discussed the Community Councillor vacancy. The required notice had been published and no election had been called. Three expressions of interest had been received and pen pics provided. Councillors agreed to call an extraordinary meeting to invite the three candidates for an informal interview and agreed that this should be carried out as soon as possible. Clerk to contact applicants to seek their availability for the following few Mondays due to availability of community centre.

Resolved: Clerk to arrange extraordinary meeting to informally interview the three candidates

75. To discuss requests for grants

Councillors considered the following application for a grant:

75.1 Over 50s Club

A donation of £400 was approved.

Resolved: To approve the grant of £400

76. To approve the following payments:

- 76.1** Clerk's salary – August and September 2023
76.2 Clerk's expenses – August and September 2023
76.3 Clerk's pension – August and September 2023
76.4 Inland Revenue – August and September 2023
76.5 Members' expenses – August and September 2023

Resolved: To approve the above payments

77. To agree items to be discussed at next meeting

No items agreed.

Resolved: Noted

78. To agree date of next Council meeting

Date of next meeting was agreed as Thursday, 21st September 2023 (following summer recess) at 7.00 pm.

The meeting was concluded at 8.25 pm.