



CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL

**MINUTES OF THE COMMUNITY COUNCIL MEETING  
HELD ON THURSDAY, 18<sup>th</sup> MAY 2023 AT 7.00 PM  
AT PENYRHEOL COMMUNITY CENTRE**

**Present:** Councillors: R Barry, J Davies-Ellis, E Llewellyn, A Minton, J Scriven, SJ Skivens, SL Skivens, L Whittle

**Also present:** Helen Treherne (Clerk)

**Minute    Item discussed**  
**Number**

The Chair welcomed Councillors to the meeting.

**22.            To note members' attendance and to receive and approve apologies for absence**

Apologies for absence received from Cllrs S Dickens and G Ead. Apologies also received from members of the Youth Council. Apologies accepted.

**Resolved: To accept apologies for absence**

**23.            To receive declarations of interest in items on the agenda**

No declarations of interest received.

**Resolved: Noted**

**24.            To approve minutes of previous meeting**

Councillors approved minutes of the previous meeting held on 20<sup>th</sup> April 2023.

**Resolved: To approve previous minutes as a true record**

**25.            To discuss Matters Arising**

There were no matters arising.

**Resolved: Noted**

**26.            To discuss Police matters**

There were no Police representatives in attendance.

**Resolved: Noted**

**27.            To receive Youth Council report**

To be postponed to next meeting as no members of the Youth Council in attendance.

**Resolved: Noted**

**28. To discuss items/issues brought up by Councillors**

No items/issues were brought up by Councillors.

**Resolved: Noted**

**29. To receive reports on meetings/events attended by Councillors**

Cllr S J Skivens reported that he had met with CCBC's Director of Education – along with other county borough councillors – to discuss Caerphilly Children's Centre and some progress had been made. He had also attended the Finance Committee meeting, local dog initiative meeting and playscheme interviews. Cllr L Whittle had attended the Caerphilly Children's Centre meeting and local dog initiative meeting. Cllr J Scriven had also attended the Caerphilly Children's Centre meeting. Cllr E Llewellyn had attended the local dog initiative meeting. Cllr S L Skivens had attended the playscheme interviews.

**Resolved: Noted**

**30. To receive verbal reports from Chairs of committees**

Cllr S J Skivens reported that the local dog initiative meeting had been very productive. Gwent Police and other organisations had pledged their support. The Community Council would be holding an open air event at Aneurin Park on Saturday, 1<sup>st</sup> July and Councillor support would be appreciated.

**Resolved: Noted**

**31. To discuss CIL Funds**

Councillors asked the Clerk to chase progress on the wildflower initiative on Hendredenny Drive. A drainage survey had been carried out in relation to the pump track initiative and drainage issues had been discovered. Councillors to discuss next steps with CCBC officers.

**Resolved:**

- 1. Clerk to chase re: Hendredenny Drive initiative.**
- 2. Councillors to discuss next steps re: pump track.**

**32. To approve 2022/23 annual return and governance statement**

The Clerk reported that the 2022/23 annual return had been internally audited and signed off by the auditor. Councillors reviewed and approved the annual return and approved the governance statement. The Clerk reminded Councillors that the Council was due an in-depth audit this year and that she would await instructions from Audit Wales.

**Resolved:**

- 1. To approve the 2022/23 annual return and governance statement.**
- 2. Clerk to await instructions from Audit Wales.**

**33. To discuss way forward for Biodiversity action plan**

Cllr A Minton reported that CCBC had informed him that the roundabout in Penyrheol would be left to grow. Areas to plant wild flowers were being identified. It was important for certain areas to be cut and collected every year. It was agreed that Councillors would meet with CCBC officers to discuss tree planting. A 'plant a tree' event would be held in November in the Trecenydd, Hendredenny and Penyrheol areas in the first instance, consisting of trees with local provenance. Clerk to liaise with schools. It was also suggested that Councillors also liaise with allotment users in the area.

**Resolved: To discuss above at next meeting**

**34. To discuss planning applications**

The following planning applications were discussed:

**34.1 23/0237/COU: Land opposite DS Smith Head Office, Beddau Way, Caerphilly CF83 2AX**

**34.2 23/0283/HH: 81 St Cenydd Road, Caerphilly CF83 2TA**

**Resolved: In the general interest of the community, no objections to be made regarding above planning applications**

**35. To discuss correspondence received:**

**35.1** Councillors discussed the following correspondence:

**35.2** Email received from CCBC Cleansing team;

**35.3** Email received from Senedd Insight re: LGBTQ+ Action Plan for Wales;

**35.4** Email received from Aneurin Bevan University Health Board re: community engagement;

**35.5** Email received from One Voice Wales re: Councillor training dates.

**Resolved: Noted**

**36. To discuss requests for grants**

No requests for grants received.

**37. To approve the following payments:**

**37.1** Clerk's salary – June 2023

**37.2** Clerk's expenses – June 2023

**37.3** Clerk's pension – June 2023

**37.4** Inland Revenue – June 2023

**37.5** Members' expenses – June 2023

**Resolved: To approve the above payments**

**38. To agree items to be discussed at next meeting**

Tree planting initiative.

**Resolved: Noted**

**39. To agree date of next Council meeting**

Date of next meeting was agreed as Thursday, 15<sup>th</sup> June 2023 at 7.00 pm.

The meeting was concluded at 8.50 pm.