

**Cyngor Cymuned
Penyrheol Trecenydd Energlyn
Community Council**

**MINUTES OF THE EVENTS COMMITTEE MEETING
HELD AT PENYRHEOL COMMUNITY CENTRE
ON THURSDAY, 17th OCTOBER 2022 AT 6.00 PM**

Present: Councillors: J Davies-Ellis (JD), Susan Dickens (Chair), Sian Skivens (SS)

Also present: Helen Treherne (Clerk)

Minute		Action
1.	To note members' attendance and to receive and agree apologies for absence	
	<p>The Chair welcomed members to the meeting. Apologies received from Cllrs G Ead, E Llewellyn and J Scriven. As the meeting was not quorate, decisions would be ratified at next Full Council meeting.</p> <p>Resolved: To accept apologies for absence</p>	
2.	To declare any interests in items on the agenda	
	<p>No declarations of interest received.</p> <p>Resolved: Noted</p>	
3.	To approve the minutes of the previous meeting	
	<p>The minutes of the previous meeting held on 21st October 2021 were approved as a true record.</p> <p>Resolved: Noted</p>	
4.	To discuss matters arising	
	<p>There were no matters arising.</p>	
5.	To discuss Santa tour	
	<p>Councillors discussed the Santa tour. The sleigh had been booked, but the owner could only do the Monday to Thursday (12-15 December). Councillors had agreed not to book a Santa this year. Councillors asked the Clerk to ask someone if he could be Santa. The Clerk was asked to forward the previous year's routes to Councillors, as they would need to be condensed into four evenings. Councillors agreed that donations would be collected this year and residents would be informed beforehand so that they had cash available. The owner of the sleigh had requested a H&S meeting at 4.30 pm on the evening of the first tour. Also H&S checklist to be observed. Clerk to obtain list of Councillor availability.</p> <p>Resolved:</p> <p>1. Santa tour to run from 12-15 December.</p>	

	<p>2. Clerk to contact relevant person to ask if he would play Santa.</p> <p>3. To collect donations this year.</p> <p>4. To hold H&S meeting on the first evening.</p> <p>5. Clerk to obtain Councillor availability for each evening.</p>	
6.	To discuss Tree of Life event	
	<p>Councillors agreed that the Tree of Life event would take place at Penyrheol Community Centre on Sunday, 4th December. Tea, coffee, hot chocolate, squash, Welsh cakes, mince pies and crisps to be provided free of charge. SD to ask availability of Rock Choir and a singer. If no path had been built by then, boarding to be laid down from gate to tree. It was resolved that the Clerk would send posters out with as much notice as possible and ask schools to send a text to parents. Craft decorating arranged for Monday, 28th November, from 5-7 pm, at a price of per decoration.</p> <p>Resolved:</p> <p>1. Tree of Life event arranged for Sunday, 4th December at 5.00 pm.</p> <p>1. Light refreshments to be provided free of charge.</p> <p>2. SD to seek availability of Rock Choir and singer.</p> <p>3. Boarding to be laid down if no path in place.</p> <p>4. Clerk to send posters out and ask schools to text parents.</p> <p>5. Craft decorating arranged for Monday, 28th November.</p>	
7.	To discuss any other Christmas events	
	<p>Councillors agreed that two Christmas events were adequate and agreed to discuss an OAP's Easter tea at a future meeting.</p> <p>Resolved: To discuss possibility of OAP Easter tea at future meeting</p>	
8.	To agree date of next meeting	
	Date of next meeting agreed as Monday, 7 th November 2022.	
	The meeting was concluded at 7.20 pm.	