

**Cyngor Cymuned  
Penyrheol Trecenydd Energlyn  
Community Council**

**MINUTES OF THE EVENTS COMMITTEE MEETING  
HELD AT PENYRHEOL COMMUNITY CENTRE  
ON MONDAY, 13<sup>th</sup> FEBRUARY 2023 AT 6.30 PM**

**Present:** Councillors: R Barry (RB); J Davies-Ellis (JD), Susan Dickens (Chair), Greg Ead (GE – part of meeting), Emma Llewellyn (EL), Sian Skivens (SLS)

Also present: Helen Treherne (Clerk)

Minute		Action
<b>9.</b>	<b>To note members' attendance and to receive and agree apologies for absence</b>	
	<p>The Chair welcomed members to the meeting. No apologies received. The Chair also welcomed one of the Youth Ambassador vacancy applicants to the meeting and a discussion took place on why the applicant felt they would be a good fit for the position. The other two applicants would be attending the Full Council Meeting on 16<sup>th</sup> February.</p> <p><b>Resolved: Noted</b></p>	
<b>10.</b>	<b>To declare any interests in items on the agenda</b>	
	<p>No declarations of interest received.</p> <p><b>Resolved: Noted</b></p>	
<b>11.</b>	<b>To approve the minutes of the previous meeting</b>	
	<p>The minutes of the previous meeting held on 17<sup>th</sup> October 2022 were approved as a true record.</p> <p><b>Resolved: Noted</b></p>	
<b>12.</b>	<b>To discuss matters arising</b>	
	<p>There were no matters arising.</p>	
<b>13.</b>	<b>To review Santa tour</b>	
	<p>A review took place of the Santa tour and although Councillors felt that the children of the wards enjoyed it, that it was time to do something else for this year. It had been difficult to source stewards for the tour and Councillors did not feel comfortable going forward with a lack of stewards, for safety reasons. Councillors agreed to arrange a Brunch with Santa event in Penyrheol Community Centre and Trecenydd Community Centre on 2/3 December. Clerk to book both centres and source a Santa. Christmas lunch boxes would be prepared for the children, sourced by RB. Ticketed event, with maximum number of 60 children at each venue agreed. Tickets would be available at the</p>	

	<p>November Council meeting. EL agreed to provide face-painting.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. Clerk to book both centres.</b></li> <li><b>2. Clerk to source Santa for both events.</b></li> <li><b>3. RB to purchase Christmas lunch boxes.</b></li> </ol>	
<b>14.</b>	<b>To review Tree of Life event</b>	
	<p>Councillors agreed to combine the Tree of Life event with a Christmas Concert on Saturday, 2<sup>nd</sup> December. EL to contact Rock Choir. SD to contact singer and dance school. Youth Ambassadors to be asked at next full Council meeting if they knew of anyone who would like to perform. Bar to be open. Mulled wine, mince pies and Welsh cakes to be made available. Civic Awards to be discussed at a later date by full Council.</p> <p>Children attending the Brunch with Santa would be able to create decorations for the Tree of Life and put on tree after the event.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. SD to book Penyrheol Community Centre for the evening of Saturday, 2<sup>nd</sup> December.</b></li> <li><b>2. EL to contact Rock Choir.</b></li> <li><b>3. SD to contact singer and dance school.</b></li> <li><b>4. Clerk to book bar.</b></li> <li><b>5. To discuss Civic Awards at full Council meeting.</b></li> <li><b>6. Youth Ambassadors to be asked for potential performers.</b></li> </ol>	
<b>15.</b>	<b>To discuss any other events</b>	
	<p>GE suggested holding a summer BBQ in July/August on a Saturday at Aneurin Park. The Clerk suggested that this could be combined with a Gwent Police event, as they had held an event in the park previously and would know about permits etc. It was resolved that GE would liaise with CSO Elliot Williams.</p> <p>An OAP afternoon tea was discussed for late April, with bingo, music etc. To be discussed at next meeting.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. GE to liaise with CSO Elliot Williams re: BBQ.</b></li> <li><b>2. OAP afternoon tea to be discussed at next meeting.</b></li> </ol>	
<b>16.</b>	<b>To agree date of next meeting</b>	
	Date of next meeting agreed as Monday, 13 <sup>th</sup> March 2023.	
	The meeting was concluded at 8.15 pm.	