



**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD ON THURSDAY, 17th NOVEMBER 2022 AT 7.00 PM
AT PENYRHEOL COMMUNITY CENTRE**

Present: Councillors: J Davies-Ellis (JD), S Dickens (SD), G Ead (GE), E Llewellyn (EL), A Minton (AM), SJ Skivens (SJS), SL Skivens (SLS), L Whittle (LW)

Also present: Helen Treherne (Clerk)

**Minute Item discussed
Number**

The Chair welcomed Councillors to the meeting.

132. To note members' attendance and to receive and approve apologies for absence

Apologies received from Cllrs Rachel Barry and Jon Scriven and apologies accepted. Cllr Llewellyn, as Vice-Chair, took the chair for this meeting.

Resolved: To accept above apologies for absence

133. To receive declarations of interest in items on the agenda

Cllr Ead declared an interest in item 144 as he was a member of the Planning Committee.

Resolved: Noted

134. To approve minutes of previous meeting

Councillors approved the minutes of the meeting held on 20th October 2022.

Resolved: To approve previous minutes as a true record

135. To discuss Matters Arising

The Clerk reported that the closing date for the Youth Ambassador vacancy was the following day and that she would forward any pen pics received to Councillors.

Resolved: Clerk to forward pen pics of applicants to Councillors

136. To discuss Police matters

PCSO Williams reported that a motorbike had been stolen from Trecenydd and video footage was awaited by the Police. Tools had been stolen from Y Gelli'r Felin. Cllr Llewellyn added that cycles had been stolen from Hendredenny and had been reported. Councillors were informed that it would be worth having a community group similar to Neighbourhood Watch, which could help with crime prevention. Intelligence was always welcome from residents/neighbours and would be treated in confidence. PCSO Williams agreed to forward poster to Clerk for sharing on social media. Activity at the Top shops had been minimal. PCSO Williams said that he would soon be undertaking a youth

qualification and would like to look at starting a youth club. A mini police project had taken place in Hendre Junior School for Years 5 & 6. Pleasant Place CCTV cameras were now working. A Councillor reported that a scam was taking place in the community, whereby people were forcing vulnerable people to withdraw money from ATM's for supposed work on their roof.

Resolved: Noted

137. To discuss items/issues brought up by Councillors

There were no items to be brought up by Councillors.

138. To discuss Community Empowerment Fund

Cllr Ead reported that three applications had now been approved. Councillors had visited Caerphilly Children's Centre, who would soon be putting in a bid. Cllr Skivens added that the Centre faced major issues with sustainability funding and the AM had written to the Leader of the Council about this.

Resolved: Noted

139. To receive reports on meeting/events attended by Councillors

Cllrs Ead, Llewellyn, Minton, S J SkivenS, S L Skivens and Whittle reported that they had attended the Remembrance Sunday Service. Cllr Ead also reported that he had attended Caerphilly Children's Centre and a meeting regarding the proposed solar farm. Cllr Minton had also attended the solar farm meeting. Cllrs S L Skivens, Dickens, Davies-Ellis and Llewellyn had attended the Events Committee meeting.

Resolved: Noted

140. To receive verbal reports from Chairs of committees

140.1 Events Committee held on 14.11.22: The Clerk reported that the Santa tour and Tree of Life event were on track. The Clerk had applied for a permit to collect donations on the Santa tour. It would not be possible to give out sweets to children on the tour as the permission of parents was required to do that. The Clerk would be emailing Councillors to ask for their availability for stewarding the Santa tour.

Resolved: Noted

141. To discuss Communications, Website and Social Media

The Community Council continued to post items to the Facebook page. Cllr Ead suggested that an article be written about current councillors and requested everyone's bio/photos.

Resolved: Councillors to forward bio/photo to Cllr Ead

142. To discuss CIL Funds

Cllr Ead reported that another meeting had taken place with CCBC officers about the proposed bike track. A CCBC officer had carried out preliminary work and would also assist with a planning application and the procurement/tender process. A drainage survey would need to be carried out and Cllr Ead agreed to report back with a price for this. The CCBC officer had also engaged with the heads of schools. Cllr Whittle reported that he had met CCBC officers in June/July to discuss the banking on Hendredenny Drive and had chased for an update. The two bus shelters had been ordered. Cllr Davies-Ellis suggested attaching a plaque to the bus shelters, confirming that they had been

purchased with CIL monies. Cllr Skivens asked that the CIL Working Group meet again to discuss everything CIL-related.

Resolved: Clerk to price plaques for bus shelters

143. To discuss biodiversity action plan

Cllr Minton had prepared a draft biodiversity action plan and Councillors were asked to forward any comments/queries to him. The Clerk was asked to email the draft to Councillors.

Resolved: Clerk to email draft biodiversity plan to Councillors

144. To discuss planning applications

144.1 22/0552/FULL – 33 Pen-y-Dre, Penyrheol, Caerphilly CF83 2NZ

- Erect two storey side extension

144.2 22/0859/FULL – 37 Blaen Ifor, Caerphilly CF83 2NW

- Erect two storey extension, convert attic and raise ridge height

144.3 Letter received re: consultation before applying for planning permission notice under articles 8 and 9(2) of the developments of national significance (procedure) (Wales) order 2016 (as amended) for Cwm Ifor Solar Farm. Councillors discussed the letter. Posts regarding the public consultations had been uploaded to the Council's Facebook page.

Resolved: In the general interest of the community, no objections to be raised to applications in items 144.1 and 144.2

145. To discuss correspondence received:

145.1 Email from One Voice Wales re: The importance of Community & Town Councils in building resilient spaces for nature

145.2 Email from One Voice Wales re: training calendar

145.3 Email from Street Buses re: formation of food bank. Councillors discussed the email and asked the Clerk to inform the sender that he would need to contact CCBC/Penyrheol Community Centre to discuss this further.

Resolved: Clerk to inform sender of letter (item 145.3) to contact CCBC/Penyrheol Community Centre

146. To discuss requests for grants

There were no requests for grants.

Resolved: Noted

147. To discuss litter-pick group

Councillors agreed that further litter-picking events would take place after Christmas.

Resolved: To arrange litter-picking events after Christmas

148. To approve Community Council's training plan

The Clerk had prepared a draft training plan for Councillors and the plan was approved.

Resolved: To approve Community Council's training plan

149. To discuss Finance and Governance Toolkit

The Clerk had begun work on the Finance and Governance Toolkit and Councillors agreed that she and the Chair of the Finance Committee should work on this and report back to a future Full Council meeting to discuss further.

Resolved: Chair of Finance Committee and Clerk to work together on Finance and Governance Toolkit

150. To approve the following payments:

- 150.1** Clerk's salary – December 2022 and January 2023
- 150.2** Clerk's expenses – December 2022 and January 2023
- 150.3** Clerk's pension – December 2022 and January 2023
- 150.4** Inland Revenue – December 2022 and January 2023
- 150.5** Members' expenses – December 2022 and January 2023
- 150.6** Town and Community Council Liaison Committee annual fee - £100
- 150.7** Purchase of paper and hole punch - £21.46

Resolved: To approve the above payments

151. To agree items to be discussed at next meeting

No items agreed to be discussed at next meeting.

Resolved: Noted

152. To agree date of next Council meeting

Date of next meeting was agreed as Thursday, 19th January 2023 at 7.00 pm, following the Christmas recess.

The meeting was concluded at 8.15 pm.