



**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD ON THURSDAY, 20th OCTOBER 2022 AT 7.00 PM
AT PENYRHEOL COMMUNITY CENTRE**

Present: Councillors: J Davies-Ellis (JD), G Ead (GE), E Llewellyn (EL), J Scriven (Chair), SJ Skivens (SJS), SL Skivens (SLS)

Also present: Helen Treherne (Clerk)

**Minute Item discussed
Number**

The Chair welcomed Councillors to the meeting.

111. To note members' attendance and to receive and approve apologies for absence

Apologies received from Cllrs R Barry, S Dickens, A Minton and L Whittle and apologies accepted.

Resolved: To accept above apologies for absence

112. To receive declarations of interest in items on the agenda

Cllr Ead declared an interest in item 125 as he was a member of the Planning Committee.

Resolved: Noted

113. To approve minutes of previous meeting

Councillors approved the minutes of the meeting held on 15th September 2022.

Resolved: To approve previous minutes as a true record

114. To discuss Matters Arising

There were no matters arising.

Resolved:

115. To discuss Police matters

A Councillor reported that there had been reports of bikes stolen and sheds and vans broken into in Hendredenny. The PC and PCSO in attendance replied that there had been no reports of vehicles being broken into and advised that residents should always report these incidents. Councillors added that it was difficult to get through on the 101 number and were advised to report incidents via social media (Facebook, Twitter etc). Social media links were on the Gwent Police website. The Clerk asked if she could be sent a leaflet that she could upload to the Community Council's Facebook page.

A Councillor reported that, although the number of off-road motorcycle issues had reduced, it was still an issue. Motorcyclists were now cutting through the Court Road barrier to access the mountain, as the kerbs had been dropped for pushchairs etc. The Clerk was asked to contact CCBC to ask for a different type of gate that would give pushchairs/wheelchairs etc access, but not motorcycles. The PC reported that Gwent Police had run an off-road bike event campaign on the weekend.

A Councillor reported issues ongoing at a house in Y Cilgant, with many vehicles parked along the back of the house on weekends, causing traffic issues on Heol Las. A Councillor reported that a bike had been stolen from Trecenydd. The PC and PCSO suggested the Community Council advertise the Crimestoppers process and the Clerk asked to be sent information on this. Councillors were asked if they knew of any bonfires planned for the area, so that anti-social behaviour could be managed. The PC added that the theft of a vehicle had been reported and there was still a PSBO in place at the Top Shops. This meant that a fine could be issued to parents. A Councillor asked what the position was regarding youths sniffing gas canisters and was informed that it was not an offence to be in possession of it. The PCSO had done a lot of work with Trading Standards, especially with regards to the selling of helium. Gwent Police was trying to educate youths in relation to the dangers of sniffing these substances and encouraged people to pass on any intelligence they had in relation to the sale of these substances. The County Borough Councillors agreed to raise it with CCBC.

Resolved:

- 1. PC to forward to Clerk social media contact details and Crimestoppers information.**
- 2. Clerk to request different barrier for Court Road barrier.**
- 3. Chair to raise a motion at CCBC regarding selling/sniffing of substances.**

116. To discuss items/issues brought up by Councillors

A Councillor had received a request from residents regarding play equipment for the disabled in the parks. Clerk to query with CCBC. A Councillor informed Councillors that some community councils were providing dog waste bags free of charge to residents and Councillors felt it would be a good idea to have biodegradable bags on the dog waste bin posts. A Councillor suggested the parks should have fitness-related equipment in the parks, eg monkey bars etc. JS & SD to liaise with CCBC.

Resolved:

- 1. Clerk to contact CCBC regarding play equipment suitable for the disabled in the parks.**
- 2. Clerk to contact CCBC re: dog waste bags.**
- 3. JS/SD to liaise with CCBC re: equipment in parks.**

117. To discuss Community Empowerment Fund

GE reported that several organisations had applied for a grant under the Community Empowerment Fund and three had met the criteria: Bowls Allotment Association, Trecenydd Community Centre and Energlyn Children's Centre Sparkle appeal. There was still £8K remaining for the current year, in addition to the grant from the previous year.

Resolved: Noted

118. To receive reports on meeting/events attended by Councillors

EL reported that she had attended the Senghenydd Mining Disaster Memorial. GE reported that he had attended the Memorial, Finance Committee meeting and Cwm Ifor solar farm meeting. SLS reported that she had attended an event at Energlyn Children's Centre and the Events Committee meeting. SJS reported that he had attended an event at the Energlyn Children's Centre, the Memorial service and Finance Committee meeting.

119. To receive verbal reports from Chairs of committees

119.1 Events Committee held on 17.10.22: In the absence of the Committee Chair, the Clerk reported that the committee had agreed to go ahead with the Santa tour again this year, along with the Tree of Life event at Penyrheol Community Centre. JS to seek a 'Santa' for the sleigh. Clerk to seek availability of Councillors for the four evenings in December and Councillors to source stewards for the four evenings.

Resolved:

- 1. JS to seek availability of 'Santa'.**
- 2. Clerk to seek availability of Councillors/stewards.**
- 3. Councillors to source stewards for Santa event.**

119.2 Top Shops Working Group planned for 18.10.22: this meeting had been postponed as CCBC representatives had not been available.

Resolved: Noted

119.3 Finance Committee held on 20.10.22: The Chair of the Committee reported that the Committee had tightened up financial procedures, including having a Councillor to carry out a monthly check to reconcile bank statements against invoices/receipts. Any errors would then be reported to the Chair of the Committee. The Clerk had set up a calendar for the Finance Committee to discuss different financial aspects throughout the year. This would need to be added to the Committee's terms of reference. Full Council to discuss Finance and Governance Toolkit at the next meeting to ensure the Community Council was following the correct procedures. The Committee had also carried out a bank reconciliation, reviewed the budget and had agreed that no changes were required at present. As the meeting had not been quorate, the Committee had recommended approval of the above at the Full Council meeting.

Resolved to approve the following decisions:

- 1. To approve budget update, with no changes to budget required.**
- 2. To approve that one Councillor from the Finance Committee reconciles bank statements with invoices/receipts, reporting to Chair of Finance Committee with any concerns.**
- 3. To approve calendar of financial events.**
- 4. To update Finance Committee terms of reference with requirement to follow calendar of financial events.**
- 5. To discuss Finance and Governance Toolkit at next Full Council meeting.**

120. To discuss Communications, Website and Social Media

There was nothing to discuss at this meeting.

121. To discuss CIL Funds

A Councillor said that the Community Council was mindful that there was still £149K in the CIL fund and suggested Councillors came up with further ideas. If the pump track were to go ahead, this would cost approximately £80-£100K. Councillors had met with CCBC officers and the Leader of the Council, who had given the go-ahead to progress the project. CCBC would provide a project manager and facilitate procurement/planning application etc. LW was still chasing CCBC regarding flowers/plants on Hendredenny Drive. A Councillor suggested adding a route to the Active Travel route and GE agreed to progress this. Councillors agreed to proceed with the new bus shelters for Hendredenny,

which would require resident consultation by CCBC. It was also approved that EL, GE and LW would represent the Community Council in pump track discussions with CCBC.

Resolved:

- 1. GE to progress Active Travel route discussions.**
- 2. To approve purchase of two bus shelters for Hendredenny.**
- 3. EL, GE and LW to represent Community Council in pump track discussions with CCBC.**

122. To discuss biodiversity action plan

As Cllr Minton had given his apologies, it was agreed that this item would be discussed at next meeting.

Resolved: To be discussed at next meeting

123. To discuss Youth Ambassador vacancy

The Clerk reported that she had emailed the advert to St Cenydd Community School, St Martin's Secondary School, Cardinal Newman and Cwm Rhymni, with a closing date of 18th November. Cwm Rhymni had asked for a translated leaflet. Clerk to arrange.

Resolved: Clerk to arrange translation of leaflet

124. To approve quarterly financial statement

The Finance Committee had reviewed the quarterly financial statement and had recommended approval by the Full Council. The Chair asked the Clerk to report back on total of reserve funds and it was agreed that the Prince's Trust programme would be added to agenda of next meeting.

Resolved:

- 1. To approve quarterly financial statement**
- 2. Clerk to report back on total amount of reserve funds available.**

125. To discuss planning applications

125.1 The following planning applications were considered:

125.1.1 22/0730/FULL: 17 Caerleon Court, Hendredenny, Caerphilly CF83 2UF
- Demolish existing garage and replace with storage room

125.1.2 22/0760/FULL: 9 Skomer Island Way, Caerphilly CF83 2AR
- Erect two storey side extension and detached garage

Resolved: In the general interest of the community, no objections to be raised to 125.1.1 or 125.1.2

126. To discuss correspondence received:

126.1 Email from Welsh Government re: modernising electoral administration and wider electoral reform in Wales.

126.2 Email from One Voice Wales re: The importance of Community and Town Councils in creating resilient spaces for nature conference.

126.3 Email from One Voice Wales re: membership of Independent Monitoring Board at Parc Prison, Bridgend.

126.4 Email from One Voice Wales re: Councillor training courses.

126.5 Email from The Wonky Bar Group re: the Aneurin Bar, Penyrheol. Clerk to advise Group to contact Penyrheol Community Centre.

126.6 Request from Ombudsman for information

The Clerk reported that a request for information had been received from the Ombudsman with regards to a complaint made against Cllr Lindsay Whittle and the Clerk had provided the information requested.

Resolved: Noted

127. To discuss requests for grants

There were no requests for grants.

Resolved: Noted

128. To discuss litter-pick group

A date for the litter-pick was agreed for Saturday, 29th October. Area to be confirmed.

Resolved: Noted

129. To approve the following payments:

- 129.1** Clerk's salary – November 2022
- 129.2** Clerk's expenses – November 2022
- 129.3** Clerk's pension – November 2022
- 129.4** Inland Revenue – November 2022
- 129.5** Members' expenses – November 2022
- 129.6** Christmas events expenditure

Resolved: To approve the above payments

130. To agree items to be discussed at next meeting

Finance and governance toolkit; Prince of Wales Trust programme.

Resolved: Noted

131. To agree date of next Council meeting

Date of next meeting was agreed as Thursday, 17th November 2022 at 7.00 pm.

The meeting was concluded at 8.40 pm.