



**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD ON THURSDAY, 26th MAY 2022 AT 7.00 PM
AT PENYRHEOL COMMUNITY CENTRE**

Present: Councillors: B Allen, R Barry, J Davies-Ellis, S Dickens, G Ead, E Llewellyn, J Scriven (Chair), SJ Skivens, SL Skivens, L Whittle

Also present: Tyler Scriven (Youth Ambassador), Helen Treherne (Clerk)

**Minute Item discussed
Number**

23. To note members' attendance and to receive and approve apologies for absence

The incoming Chair welcomed Councillors to the meeting. Apologies received from Cllr M Watts and apology accepted.

Resolved: To accept above apology

24. To receive declarations of interest in items on the agenda

Cllr Ead declared an interest in item 37 as he was a member of the Planning Committee.

Resolved: Noted

25. To approve minutes of meeting held on 17th March 2022

Councillors approved the minutes of the meeting held on 17th March 2022 (as April meeting had been cancelled).

Resolved: To approve previous minutes as a true record

26. To discuss Matters Arising

Cllr SJ Skivens reported that he had spoken to the CCBC officer regarding floodlights and the officer agreed to look into the matter further, to see if there was any funding available. (Ref: Minutes 17.03.22, Item 158).

27. To discuss Police matters

PS Jon Pursey was in attendance and gave an update on the case involving the recent dog attack. There had been a spate of cats being attacked and killed by dogs and PC Pursey asked for any witnesses to come forward. Cllr E Llewellyn

agreed to pursue this. There had been racist abuse at the Fish Bar in Penyrheol, which had been dealt with. Damage had been caused at St Andrew's Church and a bike stolen from Gelli'r Felin. There had been a rise in petty theft over the past two weeks. Cllr S Dickens reported that drugs paraphernalia had been found at the Top Shops and was informed that the CSO was patrolling the area. Cllr SJ Skivens added that the Top Shop Working Group would be reconvened soon. The issues with the farmer were still being investigated and National Resources Wales was involved. Cllr S Dickens asked whose responsibility it was for cars parked on pavement, in bus stop etc and was informed that it was CCBC's remit, unless the vehicle was not fit to be on the road, untaxed, uninsured etc. Owners of vans/lorries needed permits to operate from home, Cllr J Scriven asked if the Police had statistics of accidents on St Cenydd roundabout and PS Pursey said he would gather that information and pass it on to Cllr Scriven. Cllr Scriven also asked if there was a threshold of phone calls that would trigger further intervention, as the Police had received multiple phone calls and had attended the Grange flats a total of 12 times for anti-social behaviour. PS Pursey agreed to look into this and report back to Cllr Scriven. Cllr Ead wanted to thank CSO Williams for his presence in the lane leading from Y Gelli'r Felin to Trecenydd after a recent spate of anti-social behaviour. Cllr Whittle asked if a mobile speed camera could be sited in Hendredenny after numerous complaints from residents of speeding cars. Cllr Pursey said that certain criteria had to be met for this, but he would bring it to the attention of the relevant department. The Chair thanked PS Pursey for his attendance and PS Pursey left the meeting.

Resolved: Noted

28. To discuss items/issues brought up by Councillors

28.1 Cllr SJ Skivens reported vandalism at St Andrew's Church, including destruction of benches and ripping up of shrubs. Cllr J Davies-Ellis had attended to clear up the mess and had attempted to re-plant some shrubs and Cllr Skivens had attended to offer additional support. Cllr E Llewellyn reported that the benches had now been fixed. Cllr L Whittle suggested that the Community Council make a donation towards this and a grant of £200 was approved.

Resolved: To award a grant of £200 to St Andrew's Church

28.2 Cllr S Dickens reported that she had again received complaints that there were no parking facilities for residents living opposite Cwm Ifor School. Cllr L Whittle said that Councillors had made numerous requests to CCBC in the past, to no avail, as it would cost too much to put in parking spaces due to the work that would be required. Cllr J Scriven agreed to contact CCBC to ask for a site meeting and Cllr Dickens agreed to email details of the houses involved to Cllr Scriven.

Resolved:

- 1. Cllr S Dickens to forward details of houses involved to Cllr J Scriven.**
- 2. Cllr J Scriven to request site meeting with relevant CCBC officer.**

28.3 Cllr S Dickens reported that there were still issues with the new Ffordd Newydd estate, ie the banking that turned into a mud slurry in bad weather, however the Project Manager had informed her that there was no budget to do this. Cllr Dickens agreed to speak once again to the Project Manager.

Resolved: Cllr S Dickens to contact Project Manager

28.4 Councillors agreed to purchase Cllrs T ap Hywel and S ap Hywel a small retirement gift as a token of appreciation for their long service with the Community Council.

29. To receive reports on meeting/events attended by Councillors

Cllr G Ead reported that he had attended a site meeting with Cadwyn to discuss anti-social behaviour at the Grange flats. Cllr L Whittle reported that he had attended the Senghenydd Disaster Memorial Service at Penyrheol cemetery. Cllr SJ Skivens reported that he had attended the emergency at St Andrews Church, a site visit to the Top Shops and playscheme shortlisting and interviews. Cllr J Davies-Ellis reported that she had attended the emergency at St Andrews Church and the Memorial Service at Penyrheol Cemetery.

30. To receive verbal reports from Chairs of committees

Playscheme Committee held on 27.04.22 and 16.05.22: The Chair of the Committee reported that shortlisting and interviews had taken place for the one Play Leader and one Playworker vacancy. A meeting would now be arranged to discuss trips etc.

Resolved: Noted

31. To receive Youth Ambassador report

The Youth Ambassador informed Councillors that she would be stepping down. She added that she had enjoyed her time as Youth Ambassador and was pleased to have had an impact on issues such as Trecenydd Park bins and climbing frame, the shelter at St Cenydd Community School etc. She would have liked to have done more, but Covid had intervened. Cllr L Whittle wished to thank the Youth Ambassador on behalf of the Community Council for her hard work, her impressive attendance at meetings and her succinct reports. He added that her time as Youth Ambassador would stand her in good stead for future and that she was a credit to the youth. Councillors agreed that a new Youth Ambassador would need to be appointed and the outgoing Youth Ambassador agreed to write a short paragraph on the merits of being Youth Ambassador.

Resolved:

- 1. Clerk to prepare advert for new Youth Ambassador.**
- 2. Outgoing Youth Ambassador to prepare a paragraph about the role.**

32. To discuss Communications, Website and Social Media

The Chair reminded Councillors that they all had access to the Community Council's page in order to post items.

Resolved: Noted

33. To approve quarterly financial statement

Councillors approved the quarterly financial statement.

Resolved: To approve the quarterly financial statement

34. To consider external audit report for 2020/21 annual return

The Clerk presented the completed external audit report for 2020/21. There was one small issue in that CIL funds had been entered into the incorrect box, but the auditor had stated that this did not affect the outcome of the audit. The Clerk would ensure that CIL funds were entered into the correct box for the 2021/22 audit.

Resolved: Clerk to enter CIL Funds into correct box for 2021/22 audit

35. To approve:

35.1 2021/22 annual accounts

Councillors approved the 2021/22 annual accounts.

Resolved: To approve the 2021/22 annual accounts

35.2 2021/22 annual return

The Clerk informed Councillors that the 2021/22 annual return had been internally audited and no issues had been found. Councillors approved the 2021/22 annual return and the return would now be forwarded to the external auditor for auditing.

Resolved: To approve 2021/22 annual return and Clerk to forward to external auditor by the deadline of the end of June 2022

35.3 2021/22 governance statement

Councillors approved the annual governance statement.

Resolved: To approve the annual governance statement

36. To discuss CIL Funds

Cllr L Whittle agreed to chase the CCBC Officer regarding the bike track. Clerk agreed to send list of items requested by Hendredenny residents to new Councillors. Cllr E Llewellyn agreed to get a group of Hendredenny residents together to discuss and Clerk to add her to the CIL Working Group.

Resolved:

- 1. Cllr L Whittle to chase CCBC Officer re: bike track.**
- 2. Cllr E Llewellyn to get group of Hendredenny residents together.**
- 3. Clerk to send Hendredenny residents wish list to new Councillors.**
- 4. Clerk to add Cllr E Llewellyn to CIL Working Group.**

37. To discuss planning applications

The following planning applications were discussed:

- 37.1 22/0211/CLPU – Ty Gryffydd, Abertridwr Road, Penyrheol, Caerphilly CF83 2AP**
Obtain a Lawful Development Certificate for proposed extension of dropped kerb section
- 37.2 22/0251/RET – South Wales Motors, St Cenydd Road East, Trecenydd, Caerphilly**
Retain the change of use from manufacturing to vehicle recovery and storage
- 37.3 22/0321/FULL – 14 Dulas Island Close, Caerphilly CF83 2AQ**
Convert existing garage into a living space with separate storage space
- 37.4 22/0341/FULL – Llwyn Cae Bungalow, Gypsy Lane, Groeswen, Cardiff CF15 7UP**
Demolish existing single storey dwelling and replace with new 1 ½ storey dwelling with associated garage, car parking, landscaping and access
- 37.5 22/0370/COU – Gwaun Gledyr Isaf Farm, Old Nantgarw Road, Groeswen, Cardiff CF15 7UN**
Change use from stone barn to 3-bed dwelling with car parking
- 37.6 22/0383/CLPU – 3 Cae Caradog, Penyrheol, Caerphilly CF83 2AA**
Obtain a Lawful Development Certificate for proposed rear extension
- 37.7 22/0423/FULL – 2 Caldicot Court, Hendredenny, Caerphilly CF83 2TJ**
Erect two-storey side extension with enlargement of existing front porth

Resolved: In the general interest of the community, no objections to be raised to Items 37.1 to 37.7

38. To discuss correspondence received

Councillors reviewed the following correspondence:

- 38.1 Email from One Voice Wales re: Pethau Bychan Nature Hub

Resolved: Noted

- 38.2 Email from One Voice Wales re: Future Wales : The National Plan 2040

Resolved: Noted

- 38.3 Email from CCBC re: Statutory consultation for the provision of parking restrictions in the Penyrheol Ward

Resolved: Notes

- 38.4 Email from Siviculture re: creation of new woodlands

Resolved: Noted

- 38.5 Letter re: notice of planned planning application for The Meadows Farm Village

Resolved: Noted

- 38.6 Email from Hendredenny Park Primary School re: vacancy for Minor Authority Governor

Resolved: To give permission to Hendredenny Park Primary School governing body to seek Minor Authority Governor

39. To discuss requests for grants

39.1 Aber Valley Wolves Rugby League Club

Resolved: In the interest of benefit to the community, a grant of £400 to be approved

40. To discuss setting up community litter-pick group

Cllr G Ead reported that he had had discussions with Keep Wales Tidy regarding different litter picking schemes. He suggested that a litter picking hub be set up, where people could borrow litter picking equipment and suggested that the equipment could be stored at Penyrheol Community Centre if they had the space. Councillors could start off the litter picking events, but it would then be a good idea to get the community involved so that they could take over. Cllr Ead agreed to lead the project. Keep Wales Tidy would supply the bags and collect the litter.

Resolved: Cllr G Ead to lead on the litter picking project

41. To discuss summer playschemes

This item was discussed under Item 30.

Resolved: Noted

42. To approve the following payments:

- 42.1** Clerk's salary – May and June 2022
- 42.2** Clerk's expenses – May and June 2022
- 42.3** Clerk's pension – May and 2022
- 42.4** Inland Revenue – May and June 2022
- 42.5** Members' expenses – May and June 2022

Resolved: To approve the above payments

43. To agree items to be discussed at next meeting

It was agreed that the Youth Ambassador vacancy and a possible carnival would be discussed at the next meeting.

Resolved: Noted

44. To agree date of next Council meeting

Date of next meeting was agreed as Thursday, 16th June 2022 at 7.00 pm

The meeting was concluded at 8.30 pm.