



**CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING  
HELD ON THURSDAY, 17<sup>th</sup> MARCH 2022 AT 7.00 PM  
AT PENYRHEOL COMMUNITY CENTRE**

**Present:** Councillors: B Allen (BA), S Dickens (SD), G Ead (Chair), J Scriven (JS), SJ Skivens (SJS), SL Skivens (SLS), L Whittle (LW)

**Also present:** Helen Treherne (Clerk)

**Minute    Item discussed  
Number**

**155.        To note members' attendance and to receive and approve apologies for absence**

Apology received from the Youth Ambassador and apology accepted.

**Resolved: To accept above apology**

**156.        To receive declarations of interest in items on the agenda**

No declarations of interest received.

**Resolved: Noted**

**157.        To approve minutes of meeting held on 17<sup>th</sup> February 2022**

Councillors approved the minutes of the meeting held on 17<sup>th</sup> February 2022.

**Resolved: To approve previous minutes as a true record**

**158.        To discuss Matters Arising**

CIL funds: SJS reported that initial enquiries into the possible installation of floodlights were ongoing and he would report to next meeting. Bus shelters: The Clerk had contacted CCBC to request costing for bus shelters and was asked to contact the bus company to ask if they would install at no cost. (Ref: Minutes 17.02.22, Item 144.1).

Grants: SJS reported that he would contact the Presbyterian Church to arrange a visit. (Ref: Minutes 17.02.22, Item 150.1).

Litter pick: the Chair informed Councillors that he would arrange a litter-picking day after the May election. (Ref: Minutes 17.02.22, Item 151).

**Resolved: Noted**

**159.        To discuss Police matters**

There were no Police representatives present at the meeting.

**Resolved: Noted**

**160. To discuss items/issues brought up by Councillors/COVID-19 update**

**160.1** SD reported that some residents of Heol Aneurin had started a petition regarding lack of parking facilities outside their houses. Councillors had visited this issue many times, but CCBC would not address the issue due to uneven ground, potential issues with drainage, underground services etc. Councillors resolved that a request would be made for the grass verge in Heol Tir Gibbon to be converted into a parking area.

**Resolved: Councillors to request conversion of grass verge into parking area**

**160.2** SD reported that the new Ffordd Newydd housing development had been signed off and that she had already raised an issue with the Project Manager regarding the mud and bark from the banking coming down onto the pavement and a pipe protruding from the site. It had also been planned that the site would have kerbs at the front, but there were apparently no funds left. Builders had cleaned up the debris on the pavement, but it was felt that the site had not been left in an aesthetically pleasing state. It was resolved that the Chair would write to United Welsh and copy in CCBC Highways. SD to take photos and forward to the Chair.

**Resolved:**

- 1. SD to forward photos of the issues to the Chair.**
- 2. Chair to write to United Welsh regarding the issues.**

**160.3** SD reported that rubbish and tree debris were accumulating in the culvert in Heol Graigwen. SD to report to CCBC, copying in Natural Resources Wales (NRW).

**Resolved: SD to report issue to CCBC, copying in NRW.**

**160.4** The Chair reported that two Councillors would soon be retiring and a Councillor would not be standing for re-election.

**Resolved: Noted**

**161. To receive verbal reports from Chairs of committees**

No committee meetings had been held since the last meeting.

**162. To receive Youth Ambassador report**

The Youth Ambassador was not present at the meeting.

**Resolved: Noted**

**163. To discuss Communications, Website and Social Media**

Councillors asked the Clerk to check purdah regulations regarding posting on social media.

**Resolved: Clerk to check purdah regulations.**

**164. To discuss CIL Funds**

Councillors discussed suggestions from Hendredenny residents on how to spend small pot of CIL funds. The larger projects would be discussed at a public consultation in due course. Councillors agreed that the ideas should be discussed and a concerted effort made to move them forward after the election, so that any new Councillors could get involved.

**Resolved: To discuss suggestions after election**

**165. To discuss planning applications**

The following planning applications were discussed:

**165.1** 22/0132/FULL – 2 Caldicot Court, Hendredenny, Caerphilly CF83 2TJ  
- Erect two storey side extension with enlargement of existing front porch

**165.2** 22/0147/COU – Gwaun Gledyr Isaf Farm, Old Nantgarw Road, Groeswen, Cardiff CF15 7UN  
- Change the use of a stone barn into a three-bed dwelling with car parking

**165.3** 22/0174/FULL – 6 Caldey Island Way, Caerphilly CF83 2AY  
- Erect single storey rear and side extensions

**Resolved: In the general interest of the community, no objections to be raised to Items 165.1 to 163.3**

**166. To discuss correspondence received**

Councillors reviewed the following correspondence:

**166.1** Email from CCBC regarding retention of CCTV system at Penyrheol Top Shops

Councillors had agreed via email that the CCTV system should be retained at Penyrheol Top Shops due to the ongoing anti-social behaviour and the Clerk had replied to CCBC, requesting that the CCTV system be retained. The Chair of the Top Shops Working Group added that a meeting of the group would also need to be convened.

**Resolved: Clerk to arrange Top Shops Working Group meeting**

**166.2** Email from Welsh Government re: Independent Remuneration Panel for Wales Annual Report

**Resolved: Noted**

**166.3** Letter from Legends Leisure Ltd re: Ukrainian Appeal Fund

**Resolved: Noted**

**167. To discuss requests for grants**

**167.1** Aber YMCA

**Resolved: In the interest of benefit to the community, a grant of £200 to be approved**

**168. To discuss community litter-pick**

Councillors agreed to resume the litter-pick after the May election.

**Resolved: To resume litter-pick after election**

**169. To discuss summer playschemes**

The Clerk reported that a vacancy had arisen at the Penyrheol playscheme and she would be advertising both the following week and arranging for the Playscheme Committee to convene to discuss the summer playschemes.

**Resolved: Clerk to advertise the vacancies and arrange Committee meeting**

**170. To approve Clerk's pay rise and back pay**

The Chair advised Councillors that the National Joint Council for local government services had agreed an increase of 1.75%, applicable from 1<sup>st</sup> April 2021. This increase applied to the Clerk's wages and the Clerk reminded Councillors that this would also apply to the office allowance (5% of salary). Councillors approved the increase, in addition to back pay to April 2021.

**Resolved: To approve 1.75% pay increase for Clerk, in addition to back pay to April 2021**

**171. To approve the following payments:**

- 171.1** Clerk's salary – April 2022
- 171.2** Clerk's expenses – April 2022
- 171.3** Clerk's pension – April 2022
- 171.4** Inland Revenue – April 2022
- 171.5** Members' expenses – April 2022

**Resolved: To approve the above payments**

**172. To agree items to be discussed at next meeting**

No additional items identified to be discussed at next meeting

**Resolved: Noted**

**173. To agree date of next Council meeting**

Date of next meeting was agreed as Thursday, 21<sup>st</sup> April 2022 at 7.00 pm

The meeting was concluded at 8.10 pm.