



**CYNGOR CYMUNED
PENYRHEOL TRECENYDD ENERGLYN
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD ON THURSDAY, 20th JANUARY 2022 AT 7.00 PM
AT PENYRHEOL COMMUNITY CENTRE**

Present: Councillors: W H Allen (BA), G Ead (Chair), S ap Hywel (SaH), T ap Hywel (TaH), J Scriven (JS), SJ Skivens (SJS), SL Skivens (SLS), L Whittle (LW)

Also present: CSO Coggan, CSO Powell, Helen Treherne (Clerk)

**Minute Item discussed
Number**

117. To note members' attendance and to receive and approve apologies for absence

Apologies received from Cllrs S Dickens and P Owen Griffiths and apologies accepted.

Resolved: To accept and approve apologies for absence

118. To receive declarations of interest in items on the agenda

No declarations of interest received.

Resolved: Noted

119. To approve minutes of meeting held on 18th November 2021

Councillors approved the minutes of the meeting held on 18th November 2021.

Resolved: To approve previous minutes as a true record

120. To discuss Matters Arising

LW reported that Cwm Ifor Primary School was working on plans to create a small memorial garden for Jack Lis that would include a buddy bench in the shape of a DeLorean car.

Resolved: Noted

121. To discuss Police matters

A Councillor informed CSO's Coggan and Powell that there was still an issue with parking outside Hendredenny Park Primary School and that the issues would decrease after a Police patrol, but would soon return to the normal chaos. CSO's Coggan and Powell reported that there were no current issues at the Top Shop, other than dealing with an outstanding hate crime.

Resolved: Noted

122. To discuss items/issues brought up by Councillors/COVID-19 update

- 122.1** JS reported that he had met with CCBC officers regarding the pathway leading from Trecenydd park, but had not heard any more. Clerk to chase.
- 122.2** TaH requested that the Clerk chase up CCBC regarding meadow flowers on the roundabout at Trecenydd.
- 122.3** LW reported that he had chased CCBC regarding water fountains in Aneurin Park. The Youth Ambassador reported that the overhanging bush leading to St Cenydd Community School had now been trimmed.
- 122.4** JS requested that the request for a bigger bin in Trecenydd park be chased by the Clerk.

Resolved: Clerk to chase CCBC regarding above queries

123. To receive verbal reports from Chairs of committees

- 123.1** The Chair of the Events Committee reported that the Committee had discussed the Tree of Life and Santa events at the Committee meeting held on 7th December 2021.
- 123.2** The Chair of the Finance Committee reported that the Committee had reviewed the quarterly financial statement, up-to-date accounts, reconciliation of bank statements, the 2022/23 Precept and Budgets and CIL funds at the Committee meeting on 20th January 2022.

Resolved: Noted

124. To receive Youth Ambassador report

The Youth Ambassador reported that the overgrown footpath in Trecenydd was still an issue and was becoming very difficult to pass. LW reported that he had emailed CCBC and it was suggested that the three County Borough Councillors also contact CCBC to ask them to resolve this issue. The Chair agreed to take photos and send to the County Borough Councillors.

The Youth Ambassador also reported that lorries mounted and damaged the kerb at the corner of First Avenue and that the storm drain was constantly blocked in First Avenue.

The Youth Ambassador updated Councillors that two outdoor shelters had now been built at St Cenydd Community School.

As the Youth Ambassador was aiming to go to university this year, it was resolved that she would carry on as Youth Ambassador until she left for university, at which time an advert would be circulated seeking a new Youth Ambassador.

Resolved:

- 1. County Borough Councillors to contact CCBC regarding overgrown bush on footpath at Trecenydd.**
- 2. Chair to take photos and send to LW, SJS and JS as evidence for above action**
- 3. Clerk to report blocked drain in First Avenue, Trecenydd.**

125. To approve Quarterly Financial Statement

Councillors reviewed and approved the quarterly financial statement.

Resolved: To approve the quarterly financial statement

126. To approve 2022/23 Precept and Budgets and receive verbal 2020/21 audit update

The Chair of the Finance Committee reported that the Committee had reviewed the annual accounts to date, had reviewed the 2021/22 budgets and considered the budgets for 2022/23. The Chair of the Committee had also carried out bank statement reconciliation with accounts/invoices.

The Chair of the Committee also reported that, having reviewed all of the above, the Committee was recommending a 0% increase in the 2022/23 Precept. There were reserves available that could be used for projects and Councillors resolved that plans would be made to spend some of these reserves in 2022/23.

The Clerk also reported that no update had been received from Audit Wales to date regarding the external audit.

Resolved:

- 1. To approve updated annual accounts.**
- 2. To approve budgets for 2022/23.**
- 3. To approve bank statement reconciliation.**
- 4. To approve 0% increase for 2022/23 Precept.**

127. To discuss Communications, Website and Social Media

The Chair reported that the Facebook page had received a lot of likes and reminded Councillors that they were able to post on the page. Social media would be used to consult with residents with regards to CIL funds etc in the future.

Resolved: Noted

128. To discuss Civic Awards

Councillors discussed the Civic Awards and resolved to give Civic Awards to the previous year's playworkers at the AGM in May, due to their hard work at the playschemes during the pandemic. It was also suggested that Gwyn Griffiths, a former Councillor who first suggested the playschemes 36 years previously, be asked to present the awards. The Clerk was also asked to contact local media.

Resolved: To present Civic Awards to previous year's playworkers

129. To review Christmas events and discuss Summer playschemes 2022

129.1 Christmas events: The Chair reported that the first year of the Tree of Life event had been successful and it was hoped that attendance would increase at future events. The Santa tour had also been successful once again. The Events Committee would meet to discuss the 2022 Christmas events and a Councillor also suggested that the Committee consider other events during the year.

129.2 Summer playschemes: Councillors resolved that, depending on COVID-19 restrictions at the time, the summer playschemes would go ahead.

Resolved: Summer playschemes to go ahead in 2022

130. To discuss CIL Funds

LW reported that contact had been made with relevant CCBC officers and arrangements were being made to meet them on site on unused land to discuss the possible dirt track. LW also reported that CCBC officers had informed him that nothing could be done to improve the Bowls roundabout due to the high cost, but a yellow 'no waiting' box would be painted at the turning up to Penyrheol adjacent to Penyrheol Community Centre. It

was also resolved that the Clerk would arrange a meeting of the CIL Working Group in early February to discuss suggestions on how to spend the CIL funds and to discuss consultation with residents on those suggestions and to welcome suggestions of their own.

Resolved: Clerk to arrange CIL Working Group meeting

131. To discuss planning applications

The following planning applications were discussed:

- 131.1** 21/0964/FULL - 35 Skomer Island Way, Caerphilly CF83 2DB
- Erect single storey rear extension
- 131.2** 21/1206/FULL – 1 Heol Fawr, Penyrheol, Caerphilly CF83 2JU
- Erect first floor extension above existing garage

Resolved: In the general interest of the community, Items 131.1 to 131.2, no objections raised

132. To discuss plans for Council's old photocopier

The Clerk reported that the Community Council's 15-year-old, unused photocopier no longer worked and she had been informed by an engineer that it was now of no use to anyone. The Community Council had replaced it with a leased photocopier five years previously. Councillors therefore resolved that the photocopier should be written off.

Resolved: To write off the Council's former photocopier and adjust the Council's asset list

133. To discuss correspondence received

The Clerk reported that the following correspondence had been received:

- 133.1** Email from Cornerstone regarding pre-application consultation for base station upgrade on land off Heol Aneurin
- 133.2** Training course schedule from One Voice Wales
- 133.3** Guidance from CCBC regarding Local Government and Election (Wales) Act 2021 – Community and Town Councils Statutory Guidance
- 133.4** Gwent PSB draft assessment of wellbeing
- 133.5** CCBC guidance for Community Councils on May 2022 elections

Resolved: Noted

134. To discuss requests for grants

No requests for grants received.

135. To approve the following payments:

- 135.1** Clerk's salary – February 2022
- 135.2** Clerk's expenses – February 2022
- 135.3** Clerk's pension – February 2022
- 135.4** Inland Revenue – February 2022
- 135.5** Members' expenses – February 2022

Resolved: To approve the above payments

136. To agree items to be discussed at next meeting

No additional items identified to be discussed at next meeting

Resolved: Noted

137. To agree date of next Council meeting

Date of next meeting was agreed as Thursday, 17th February 2022 at 7.00 pm

The meeting was concluded at 8.20 pm