



**MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD ON THURSDAY, 20th MAY 2021 7.00 PM
At Penyrheol Community Centre**

Present: Councillors: W H Allen (BA), S Dickens (SD), G Ead (Chair), S ap Hywel (SaH), T ap Hywel (TaH), P Owen Griffiths (PG), J Scriven (JS), SJ Skivens (SJS), SL Skivens (remotely) (SLS), L Whittle (LW)

Also present: Helen Treherne (Clerk)

**Minute Item discussed
Number**

1. To note members' attendance and to receive and approve apologies for absence

The newly-appointed Chair welcomed Councillors to the meeting. Apology received from Cllr A Pennington and apology accepted.

Resolved: To accept apology for absence

2. To receive declarations of interest in items on the agenda

There were no declarations of interest.

3. To approve minutes of virtual meeting held on 20th May 2021

Councillors approved the minutes of the meeting held on 20th May 2021.

Resolved: To approve minutes of 20th May 2021 as a true record

4. To discuss Matters Arising

4.1 Off-road bikes: a Councillor reported that they had been given two addresses for owners of off-road bikes. A Councillor had received further complaints regarding motorbikes riding through a housing estate and the Councillor advised that residents should obtain video evidence, if safe to do so. Councillors should also reinforce the message on social media. (Minutes 15.04.21, Item 163.1).

Resolved: Noted

5. To discuss Police matters

PCSO's Amelia Penny and Vikkie Chapman reported anti-social behaviour at Penyrheol Top Shops, criminal damage at Heol Aneurin and an ongoing issue with off-road bikes. A bike project would soon be implemented. There had also been reports of youths on the roof of Hendredenny Park Primary School, who had

been identified. Off-road bikes were continuing to be an issue and PCSO Penny said that more intelligence was required from residents. SD reported that residents were frustrated that they could not get through via 101 and was informed that the public could also report via social media. SJS asked for an update on heavy police presence in Heol Barri and PCSO Penny said she would get more information on this and report back. PG mentioned anti-social behaviour in Castell Maen, which had been reported and PCSO Penny said that regular patrols were being made in the area. JS asked if it was legal to sell canisters of nitrous oxide and was informed that shops can sell them. PCSO Penny said there would be a day of activities for young people within the wards in July, further information to follow.

Resolved: Noted

6. To discuss items/issues brought up by Councillors/COVID-19 update

6.1 LW reported that he was dealing with issues/complaints regarding the new Redrow housing development above Hendredenny.

6.2 SaH reported overgrown bushes on Hendredenny Drive. Clerk to report to CCBC.

Resolved: Clerk to report overgrown bushes to CCBC

6.3 JS asked the Clerk to chase up the replacement of the roundabout and swings in Treceenydd Park.

Resolved: Clerk to chase replacement of swings and roundabout

6.4 SD reported an incident at Penyrheol Top Shops, where a 4X4 had driven up the steps of the shops. It was agreed to add this item to the Top Shops Working Group.

Resolved: item to be added to Top Shops Working Group discussions

6.5 SJS reported that tankers had been going up onto the mountain/common. He had liaised with Natural Resources Wales, who had been concerned about the movement of silage. All activity had stopped for the time being.

Resolved: Noted

7. To receive verbal reports from Chairs of committees

SJS reported that the Playscheme Committee had met to discuss the summer playschemes. It had been resolved that playscheme planning would continue and a decision would be made by the full Council in June. Councillors also resolved that two extra playworkers, or cleaners, could be appointed and, if the playschemes were cancelled at short notice, 25% would be given to the play leaders, who were helping to arrange the playschemes during the pandemic.

Resolved:

1. To appoint two additional playworkers/cleaners.

2. To approve payment of 25% for both play leaders if playschemes cancelled at short notice

8. To approve annual accounts, annual return and governance statement

Councillors reviewed and approved the annual accounts, annual return and governance statement and all were approved. The annual accounts/annual return had been reviewed and signed by the internal auditor. It was resolved that the annual return now be submitted for external audit. The Chair added that the Community Council would need to review the budget as soon as possible.

Resolved:

1. To approve the annual accounts, annual return and governance statement.

2. Clerk to submit annual return to external auditor.

3. To review budget for 2021/22 as soon as possible.

9. To receive Youth Ambassador report

The Youth Ambassador reported that she had made a presentation at St Cenydd Community School. A Councillor had been informed by a resident that students were having to eat their lunch outdoors, with a lack of seating area and the Youth Ambassador agreed to speak to the Head Teacher on behalf of Councillors. The Chair agreed to draft an email to the Head Teacher, which the Youth Ambassador would then follow up.

Resolved: Chair to draft email to Head Teacher, to be followed up by Youth Ambassador

10. To receive social media update

The Chair reported that he would meet with the Clerk to progress this item, which would aim to improve communication with residents.

Resolved: Chair to meet with Clerk to progress

11. To receive update on summer playschemes

The Chair of the Playscheme Committee reported that applications had been received for the four playworker vacancies. The Play Leader at Trecenydd would be taking a year off and the Clerk had sought interest from the other, appropriately-qualified playworkers. One application had been received and Catrina Szalkowski (who had previously been a Play Leader at the playscheme) would be taking over as Play Leader at Trecenydd. Interviews for the vacancies would take place on 8th June. Planning for the playschemes would continue and a final decision would be made by Councillors in late June, following the Welsh Government announcement/update.

Resolved: Noted

12. To receive update on newsletter

The Clerk reported that the articles for the newsletter had been forwarded to the printer and a draft would be sent to Councillors for approval.

Resolved: Draft to be forwarded to Councillors for approval

13. To discuss planning applications

The following planning applications were discussed:

- 13.1** 21/0331/FULL - 9 Ynys Bery Close, Caerphilly
- erect single storey rear extension
- 13.2** 21/0396/FULL - 18 Skomer Island Way, Caerphilly
- erect side and rear extension
- 13.3** 21/0412/FULL – 2 Coed Gethin, Caerphilly
- erect two storey rear extension
- 13.4** 21/0417/FULL – Groeswen Farm, Groeswen Road, Cardiff
- erect single storey rear extension and retaining wall
- 13.5** 21/0418/CON – Groeswen Farm, Groeswen Road, Cardiff
- remove garden retaining wall
- 13.6** 21/0420/FULL – 56 Skomer Island Way, Caerphilly
- erect single storey rear extension

Resolved: In the general interest of the community, no objections to be made by the Community Council for items 13.1 to 13.6

14. To discuss correspondence received

The Clerk reported that the following correspondence had been received:

- 14.1** Aneurin Bevan Community Health Council: notice of executive meeting

15. To discuss requests for grants

No requests for grants received.

16. To approve payments

- 16.1** Clerk's salary – June 2021
- 16.2** Clerk's expenses – June 2021
- 16.3** Clerk's pension – June 2021
- 16.4** Inland Revenue – June 2021
- 16.5** Members' expenses – June 2021

17. To agree items to be discussed at next meeting

CIL funding and committee meetings to be discussed at next meeting.

Resolved: Noted

18. To agree date of next Council meeting

Date of next meeting was agreed as Thursday, 17th June 2021

The meeting was concluded at 8.05 pm