

**Cyngor Cymuned
Penyrheol Trecenydd Energlyn
Community Council**

**MINUTES OF THE COMMUNITY CHRISTMAS EVENTS COMMITTEE MEETING
HELD VIRTUALLY DUE TO COVID-19 PANDEMIC
ON MONDAY, 28th SEPTEMBER 2020 AT 6.00 PM**

Present: Councillors: G Ead (Chair), P Owen Griffiths (PO), Jon Scriven (JS), Sian Skivens (SLS)

Also present: Helen Treherne (Clerk)

| Minute | | Action |
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| 7. | To note members' attendance and to receive and agree apologies for absence | |
| | Apologies received from Cllr Bill Allen and apology accepted. Resolved: To accept apology for absence | |
| 8. | To declare any interests in items on the agenda | |
| | No declarations of interest received. Resolved: Noted | |
| 9. | To approve the minutes of the previous meeting | |
| | The minutes of the previous meeting held on 27 th August 2020 were approved as a true record. Resolved: Noted | |
| 10. | To discuss matters arising | |
| | There were no matters arising. | |
| 11. | To discuss Christmas Santa tour 2020 | |
| | A discussion took place about the Santa tour. It was agreed that the Clerk would speak to CCBC's H&S Department to query whether it would be advisable to hand out gifts to the children of the wards during the Santa tour. Clerk also to ascertain how many children lived within the wards. It was also agreed that Councillors/volunteers would walk alongside the sleigh and a rota would be drawn up subject to Councillor availability. Roly Poly Entertainments to prepare a poster, to be shared by Clerk on social media. Routes and timescales to be posted on social media and to inform residents about the Santa tracker, so that parents would know the whereabouts of Santa during the tours. | |

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| | <p>It was agreed that the sleigh would not be able to access cul-de-sacs/dead end streets, but the Santa tracker would give parents notice so that they could walk to the end of the street, whilst social distancing.</p> <p>Routes to be planned for approval at the next Committee meeting.</p> <p>It was agreed that the Clerk should pay the £350 deposit for the Santa tour and the balance of £1000 to be paid on completion of the events. The total price included Santa, Mrs Claus, elves and vehicle and driver to pull the sleigh, for five evenings (Monday, 14th December to Friday, 18th December). Councillors agreed that this was good value for money, as the Santa tours would help towards the wellbeing of the children of the wards during the pandemic, especially since the summer playschemes had had to be cancelled.</p> <p>Clerk to obtain public liability insurance details from Roly Poly Entertainments.</p> <p>A discussion took place about gifts, but it was agreed that this would be deferred to a future meeting, giving the Clerk time to ascertain whether the giving out of gifts was advisable due to the COVID-19 pandemic.</p> <p>A discussion took place on whether a hot Christmas meal could be delivered to all OAP's who lived within the wards. Clerk to contact CCBC to ascertain how many OAP's live within the wards.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. Clerk to contact CCBC's H&S Department re: gifts. 2. Rota to be drawn up of Councillors' availability. 3. Clerk to obtain poster from Roly Poly Entertainment. 4. Clerk to post routes and times on social media. 5. Clerk to arrange planning of routes. 6. Clerk to pay the £350 deposit. 7. Clerk to obtain public liability insurance details from Roly Poly Entertainments. 8. Clerk to contact CCBC to ascertain how many children live within the wards. 9. Clerk to contact CCBC to ascertain how many OAP's live within the wards | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| 12. | To agree date of next meeting | |
| | Meeting to be arranged for two weeks' time, date to be confirmed. | |
| | The meeting was closed at 5.45 pm | |