



**CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL**

**MINUTES OF THE COMMUNITY COUNCIL MEETING  
HELD ON THURSDAY, 21<sup>st</sup> APRIL 2020 AT 7.00 PM  
The meeting was conducted remotely due to the COVID-19 pandemic**

**Present:** Councillors: W H Allen (BA), G Ead (GE), S ap Hywel (SaH), T ap Hywel (TaH), P Owen Griffiths (PG), J Scriven (JS), SJ Skivens (SJS), SL Skivens (SLS), L Whittle (LW)

**Also present:** Tyler Scriven (Youth Ambassador), Helen Treherne (Clerk)

Minute		Action
<b>181.</b>	<b>To receive Chair's welcome and receive and agree apologies for absence</b>	
	<p>It was agreed that PG would chair the meeting, as it had not been possible to hold a face-to-face Annual General Meeting to elect a new Chair for the 2020/21 year in May due to the COVID-19 pandemic. The election of the Chair and Vice-Chair would now take place at the face-to-face AGM later in the year, along with approval of the Chair's allowance.</p> <p>The Chair welcomed Councillors to the meeting. Apologies had been received from Sue Dickens and Iestyn Jones.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. To elect Chair and Vice-Chair at AGM later in the year.</b></li> <li><b>2. To approve Chair's allowance at AGM later in the year.</b></li> <li><b>3. To accept above apologies</b></li> </ol>	
<b>182.</b>	<b>To receive declarations of interest in items on the agenda</b>	
	No declarations of interest received.	
<b>183.</b>	<b>To approve minutes of meeting held on 19<sup>th</sup> March 2020</b>	
	<p>The minutes of 19<sup>th</sup> March 2020 were approved as a true record. No meeting had taken place in April 2020 due to the COVID-19 pandemic.</p> <p><b>Resolved: To approve minutes as a true record</b></p>	
<b>184.</b>	<b>To discuss matters arising</b>	
	No matters arising.	
<b>185.</b>	<b>To discuss Police matters</b>	
	There was no Police presence and no Police matters to discuss. A virtual meeting would be held with Police as soon as possible.	

<b>186.</b>	<b>To discuss items/issues brought up by Councillors</b>	
<b>186.1</b>	<p>SJS reported that issues were still occurring on the common land above Penyrheol. Lorries and tractors were seen heading up towards the common at all hours of the day and night, some with covered loads. Walkers and local residents had taken photos. National Resources Wales had been contacted and were investigating.</p> <p><b>Resolved: Noted</b></p>	
<b>186.2</b>	<p>LW reported that the grass in Morgan Jones park etc was being cut, but other areas were being neglected, such as the community centres, pensioners' flats green areas, roundabouts etc. Clerk to contact CCBC.</p> <p><b>Resolved: Clerk to contact CCBC to query grass-cutting</b></p>	PTE05/2020 – grass-cutting during pandemic
<b>186.3</b>	<p>SJS had been looking into food banks and the only Trussell-registered food bank in the area was Caerphilly's Elim Church food bank, which received referrals from GP's, Social Services etc. The food bank had been struggling with finances and volunteers during the pandemic. It was resolved that the Chair, SJS and LW would meet to discuss ways in which the Community Council could help food banks in the area and prepare a proposal for the June meeting.</p> <p><b>Resolved: PO, SJS and LW to meet (virtually) to discuss food bank options and prepare a proposal to be discussed at June meeting</b></p>	PO/SJS/LW
<b>187.</b>	<b>To approve annual accounts, annual return and approve governance statement</b>	
	<p>The annual accounts, annual return and governance statement were discussed. The annual return had been audited by the internal auditor. The annual accounts, annual return and governance statement were approved. It was agreed that the Clerk would now submit the annual return for external audit.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>To approve annual accounts, annual return and governance statement.</b></li> <li><b>Clerk to submit annual return for external audit</b></li> </ol>	Clerk
<b>188.</b>	<b>To discuss Councillor allowances for 2020/21</b>	
	<p>The Clerk reminded Councillors about the allowances they were entitled to claim. She asked that those councillors who wished to claim the £150 allowance for telephone/consumables etc complete the acceptance form and those who did not wish to claim this allowance to complete the rejection form. The Clerk reminded Councillors that each Community Councillor would be responsible for their own tax implications resulting from this payment.</p> <p><b>Resolved: Community Councillors to complete acceptance or rejection form and return to Clerk</b></p>	

<b>189.</b>	<b>To discuss summer playschemes</b>	
	<p>The summer playschemes were discussed and the Clerk reported that it was not yet known if schools would be open during the summer holidays. It was agreed that the Playscheme Committee meet in early June to make a definite decision with regards to running the playschemes and report back to main June meeting.</p> <p><b>Resolved: Clerk to arrange virtual Playscheme Committee meeting for early June</b></p>	Clerk
<b>190.</b>	<b>To discuss Community Infrastructure Levy payment</b>	
	<p>The Clerk reported that one of three CIL payments would be paid to the Community Council in June. It was resolved that this would be discussed at a face-to-face meeting in September (if social distancing rules had been relaxed), along with the options to consult with the public. Clerk also to invite CCBC CIL Officer to the meeting.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. To discuss CIL payments at September meeting.</b></li> <li><b>2. Clerk to invite CCBC CIL Officer to September meeting.</b></li> </ol>	Clerk
<b>191.</b>	<b>To discuss correspondence received</b>	
	<p>The Clerk reminded Councillors that all correspondence had previously been emailed, including CCBC updates on COVID-19.</p> <p><b>Resolved: Noted</b></p>	
<b>192.</b>	<b>To discuss requests for grants</b>	
	<p><b>Aber Valley Wolves Junior Rugby League Club</b></p> <p>RESOLVED – in the interest of benefit to the community that a donation of £200 be approved. (Local Government Act 2000, s.2 – Wellbeing)</p> <p><b>St Cenydd Road Presbyterian Church (food bank)</b></p> <p>RESOLVED – in the interest of benefit to the community that a donation of £500 be approved. (Local Government Act 2000, s.2 – Wellbeing).</p>	
<b>193.</b>	<b>To approve payments</b>	
	<p>Clerk's salary – May 2020  Clerk's expenses – May 2020  Inland Revenue – May 2020  Members' expenses – May 2020 – none  SLCC subscription - £180</p>	

<b>194.</b>	<b>To agree items to be discussed at next meeting</b>	
<b>194.1</b> <b>194.2</b> <b>194.3</b>	Issues relating to the Common. Food banks. COVID-19 update.  <b>Resolved: Noted</b>	
<b>195.</b>	<b>To agree date of next Council meeting</b>	
	Date of next meeting was agreed as Thursday, 18 <sup>th</sup> June 2020. Meeting to be held virtually unless Government advises otherwise.  <b>Resolved: Noted</b>	
	The meeting was concluded at 7.45 pm	