

**Cyngor Cymuned  
Penyrheol Trecenydd Energlyn  
Community Council**

**MINUTES OF THE COMMUNITY COUNCIL MEETING HELD AT  
HENDRE JUNIOR SCHOOL  
ON THURSDAY, 18<sup>TH</sup> OCTOBER 2018 AT 7.00 PM**

**Present :** Councillors : S Dickens, Chair (SD), S ap Hywel (SaH), P Owen-Griffiths (PO), J Scriven (JS), S J Skivens (SJS), S L Skivens (SLS), L Whittle (LW)

Also present : Kevin Dart, member of the public (KD), Helen Treherne (Clerk)

Police in attendance : CSO Katrina Hadji-Aghalar and colleague

Minute		Action
<b>76.</b>	<b>To note members' attendance and to receive apologies for absence</b>	
	Apologies received from W H Allen, G Ead, T ap Hywel and A W Pennington. All apologies were accepted. Councillors wished Councillors W H Allen and A W Pennington a speedy recovery.	
<b>77.</b>	<b>To discuss issues brought up by members of the public</b>	
	<p>KD reported that some drivers were using mobile phones whilst driving and he had done a FOI request from Gwent Police which had shown that no drivers had been prosecuted in the Caerphilly borough for driving whilst on the phone in the last year. He also said that speeding was still a problem, as was parking too near to bus stops etc. CSO Hadji-Aghalar said that special operations would be carried out in the near future and that the parking remit would soon be transferred to Caerphilly CBC. LW said that speeding was occurring everywhere and that it was difficult for Gwent Police to police this as they could not be everywhere at once. He said that the Community Council had been instrumental in obtaining speed bumps in Caledfryn and Trecenydd and roads had been blocked off in Trecenydd to stop cars taking short cuts. He said that the Police station in Caerphilly would be winding down its services, Police budgets were dwindling, every school had an issue with parking and there were not enough Police officers on the ground. SJS said that every Councillor agreed with KD and that it was a problem across the county. Councillors had raised many issues regarding speeding, parking illegally etc. CCBC Highways Department would continue to monitor speed, as would Gwent Police. CSO Hadji-Aghalar said that she was working with the Traffic Unit to carry out patrols.</p> <p><b>Resolved: Noted</b></p>	
<b>78.</b>	<b>To approve minutes of the Council meeting held on 20<sup>th</sup> September 2018</b>	
	<p>LW reported that Cllr Andy Pennington had not been present at the meeting and PO said that he had given his apologies. Further to the above corrections, the minutes were accepted as a true record.</p> <p><b>Resolved: To accept minutes of 20<sup>th</sup> September 2018 as a true record</b></p>	

<b>79.</b>	<b>To discuss matters arising</b>	
	There were no matters arising.	
<b>80.</b>	<b>To discuss Police matters</b>	
	Discussed in item 77 above.  <b>Resolved: Noted</b>	
<b>81.</b>	<b>To discuss Members' Items</b>	
	81.1 SaH reported that one of the street lights in Groeswen Lane was obscured by trees.  <b>Resolved: Clerk to inform CCBC</b>	PTE10/2018 – Groeswen Lane streetlight
	81.2 SJS reported that lorries were still travelling up to the mountain. He had written to National Resources Wales to ask what permission the farmer had for dumping and a request to test the water run-off and was awaiting a reply. If he could not get adequate answers he felt the only route left may be to contact the Ombudsman. LW suggested the Community Council write to CCBC's Chief Executive and if a satisfactory reply was not received, to then contact the Ombudsman.  <b>Resolved: SJS to write letter to CCBC Chief Executive</b>	SJS
	81.3 SD had received a complaint re : overgrown trees in the lane leading to Pleasant Place.  <b>Resolved : Clerk to contact CCBC</b>	PTE10/2018 – Overgrown trees lane
<b>82.</b>	<b>To receive reports on miscellaneous meetings/committees</b>	
	82.1 SaH reported that she had attended a Twinning meeting and skate park meeting.  82.2 SJS reported that he had attended the Newsletter Committee meeting and skate park meeting.  82.3 SLS reported that she had attended the Christmas Events Committee and site meeting at Aneurin House.  82.4 SD reported that she had attended the site meeting at Aneurin House, the skate park meeting and Christmas Events Committee meeting. She had also laid the wreath at the Senghenydd Mining Disaster Remembrance Service.  <b>Resolved: Noted</b>	
<b>83.</b>	<b>To receive report from Youth Ambassador</b>	
	The Youth Ambassador was not present and a report would be given at the next meeting.  <b>Resolved: Noted</b>	

<b>84.</b>	<b>To discuss planning applications</b>	
	<p>The following planning applications were discussed :</p> <p>84.1 18/0705/COU – The Meadows, Gypsy Lane, Groeswen CF15 7UN - Change the use of existing offices/garage building to new office space on first floor and activity rooms on ground floor</p> <p>84.2 18/0774/FULL – 28 Drum Tower View, Caerphilly CF83 2XY - Increase roof height by 800mm, install three dormers to rear and two rooflights to front</p> <p>84.3 18/0783/FULL – Ty Canol Farm, Mountain Road, Abertridwr CF83 2RL - Undertake engineering works to construct an animal effluent storage lagoon</p> <p>84.4 18/0785/FULL – 35 Ffordd Y Maes, Caerphilly CF83 2DA - Erect conservatory to rear elevation</p> <p>84.5 18/0796/FULL – 4 Druids Close, Caerphilly CF83 2XR - Erect single storey rear extension</p> <p><b>Resolved: In the general interest of the community that:</b></p> <p>having been previously circulated to Members and having received no comments or objections in respect of applications 84.1, 84.2, 84.4 and 84.5, the Clerk’s action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the application be noted. In respect of application 84.3, Clerk to contact CCBC to ask that a site visit be arranged with Councillors and to refer to full Planning Committee</p>	
<b>85.</b>	<b>To receive WHQS Grant/Skate Park update</b>	
	<p>SJS reported that a Skate Park meeting had taken place and was pleased to report the good news that a location had now been identified and a rough design had been agreed. Planning consent would not be required. The next step would be to commence the procurement process. Building of the skate park would commence in February/March. Toddler equipment would also be sited in Penyrheol Park, along with fitness equipment.</p> <p><b>Resolved: Noted</b></p>	
<b>86.</b>	<b>To discuss litter picking project</b>	
	<p>SJS reported that this was still being pursued and to keep as item on agenda.</p> <p><b>Resolved: Noted</b></p>	
<b>87.</b>	<b>To discuss newsletter</b>	
	<p>The Clerk reported that everything was on track and a draft would be circulated to Councillors shortly.</p> <p><b>Resolved: Noted</b></p>	

<b>88.</b>	<b>To discuss Christmas events</b>	
	<p>The Chair reported that a Community Christmas Events Committee meeting had been held and she gave details of what had been agreed for the concert and Santa events. Members had agreed to purchase an inflatable Santa's grotto costing £518, which would need to be ratified at this full Council meeting as the Committee meeting had not been quorate. Councillors resolved that the Clerk could purchase the inflatable grotto.</p> <p><b>Resolved: Clerk to purchase inflatable Santa's grotto</b></p>	
<b>89.</b>	<b>To discuss correspondence received</b>	
	<p>No correspondence received</p> <p><b>Resolved: To note</b></p>	
<b>90.</b>	<b>To approve quarterly financial statement</b>	
	<p>The Clerk presented the quarterly financial statement and budget update and said that budget was on track. Both were approved.</p> <p><b>Resolved: To approve the quarterly financial statement and budget update</b></p>	
<b>91.</b>	<b>To agree action points arising from audit report</b>	
	<p>The Clerk presented the report from BDO regarding the annual audit. The following items had been raised :</p> <p>91.1 The box had not been ticked to indicate that the Community Council had no obligation or intention to pay a gratuity to employees and the recommendation was to answer all questions fully in future years.</p> <p><b>Resolved: Clerk to ensure all questions answered fully in future years</b></p> <p>91.2 Section 1 of the annual report did not add up by £1 and the recommendation was to ensure that minor errors were not included in future years. The Clerk, however, said that all figures had to be rounded up to the nearest pound, which is why this had occurred.</p> <p><b>Resolved: Clerk to ensure figures rounded up exactly in future years</b></p> <p>91.3 The Council had incorrectly recorded items as Section 137 payments when other statutory powers existed and it was recommended that other powers be used in future years.</p> <p><b>Resolved: Clerk to ensure that correct powers are used</b></p> <p>91.4 A minute reference had been omitted and it was recommended that all relevant boxes are fully complete before submitting the annual return for audit.</p> <p><b>Resolved: Clerk to ensure that all relevant boxes are fully completed in future years</b></p>	

<b>92.</b>	<b>To discuss donations</b>	
	<p>92.1 <b><u>Caerphilly &amp; District Twinning Association</u></b></p> <p><b>Resolved: in the interest of benefit to the community that a donation of £200 be granted</b></p>	
<b>93.</b>	<b>To approve payments</b>	
	<p>The following payments were approved by the Council :</p> <p>93.1 Clerk's salary – October 2018;  93.2 Clerk's expenses – October 2018;  93.3 Inland Revenue – October 2018;  93.4 Members' expenses – October 2018</p> <p><b>Resolved: To approve all above payments</b></p>	
<b>94.</b>	<b>To agree items to be discussed at next meeting</b>	
	<p>Civic Awards, Christmas events, litter picking project.</p> <p><b>Resolved: Noted</b></p>	
<b>95.</b>	<b>To agree next Council meeting as Thursday, 15<sup>th</sup> November 2018</b>	
	<p>Date of next meeting agreed as Thursday, 15<sup>th</sup> November 2018 at Penyrheol Community Centre</p> <p><b>Resolved: Noted</b></p>	
	The meeting was concluded at 8.20 pm	