

Dear Councillor

11th May 2017

CALLING NOTICE

Notice is hereby given that the **Annual General Meeting** followed by the **Ordinary Council Meeting** will be held on **Thursday, 18th May 2017** at **Penyrheol Community Centre** commencing at **6.00 p.m.** The Agenda is set out below.

Members of the public are welcome to attend.

Helen Treherne
Clerk to the Council

AGENDA
ANNUAL GENERAL MEETING – 18th MAY 2017

1. To note members' attendance, receive any apologies for absence, welcome new members to the meeting and to receive declarations of acceptance of office
2. To approve the minutes of the Annual General Meeting held on 19th May 2016
3. Matters Arising
4. To receive the report of the Chairman
5. To elect a Chairman of the Council until the next Annual General Meeting
6. To receive the Chairman's Declaration of Acceptance of Office
7. Presentation of Past Chairman Badge
8. To elect a Vice-Chairman of the Council until the next Annual General Meeting

9. Civic Service
10. To consider and appoint members and representatives of the following :
 - a) CCBC and Community Council Joint Liaison Committee (1) and Clerk
 - b) Penyrheol Community Centre Management Committee (1)
 - c) Trecenydd Community Centre Management Committee (1)
 - d) Caerphilly Fireworks Display Committee (2)
 - e) Caerphilly and District Town Twinning Management Committee (2)
 - f) Playscheme Sub-Committee (7)
 - g) Newsletter Sub-Committee (6)
 - h) Finance Sub-Committee (6)
 - i) Community Christmas Concert Sub-Committee (4)
11. Attendance of Members at meetings and sub-committees
12. Confirmation of Bankers
13. To adopt terms of reference for the following sub-committees : Playscheme, Finance, Newsletter, Community Christmas Events and to adopt financial regulations and risk management register for the year 2017-18
14. To confirm appointment of Internal Auditor for 2017-18
15. Bank Signatories
16. Chairman's Allowance
17. Hospitality Allowance
18. Annual Subscriptions :

Caerffili Twinning Association
Community Council Liaison Sub-Committee

ORDINARY COUNCIL MEETING - 18th MAY 2017

1. To note members' attendance and to receive apologies for absence
2. To approve the minutes of the Council Meeting on 20th April 2017
3. Matters Arising
4. Police Matters
5. Members' Items
6. Planning Applications
7. Annual audit and governance statement
8. Youth Ambassador
9. WHQS Environmental Programme
9. Summer playschemes
10. Newsletter
11. Skate park
11. Purchase of defibrillators
12. Correspondence
13. Reports on Miscellaneous Meetings/Committees
14. Donations
15. Approval of payments
16. Items to be discussed at next meeting
17. Next Council Meeting will be held on Thursday, 15th June 2017 at 7.00 pm