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**CYNGOR CYMUNED  
PENYRHEOL TRECENYDD ENERGLYN  
COMMUNITY COUNCIL**

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**MINUTES OF THE COUNCIL MEETING HELD AT PENYRHEOL COMMUNITY CENTRE  
ON THURSDAY, 15<sup>th</sup> March 2018**

**Present :**

**Chair**

Cllr W H Allen

**Community Councillors**

S Dickens, G Ead, S ap Hywel, T ap Hywel, P Owen-Griffiths,  
A Pennington, L Whittle

Clerk to the Council - Helen Treherne

178. **WELCOME AND APOLOGIES**

The Chairman welcomed Councillors to the meeting. Apologies were received from S J Skivens, S L Skivens and Youth Ambassador Georgie Rees and were accepted.

RESOLVED - Noted

179. **MINUTES OF MEETING**

The minutes of the Council Meeting held on 15<sup>th</sup> February 2018, having been previously circulated, were considered. The minutes were then accepted and signed as a true record by the Chairman.

180. **MATTERS ARISING**

(a) The Clerk gave an update on the list of items from the previous meeting that she had been asked to raise with Caerphilly County Borough Council.

(b) There were no matters arising.

RESOLVED – Noted

181. **CODE OF CONDUCT FOR MEMBERS**

**Declarations of Interest – Public Register**

The Clerk reminded Members that it is their responsibility and duty to declare any interest they may have in matters that come before meetings of the Community Council.

RESOLVED – Noted (to comply with requirements of the Local Government Act 2000)

182. **POLICE AND RELATED MATTERS**

PCSO Becky Ennis attended the meeting. There had been several break-ins over the past few weeks, with five happening in the early hours of that morning and Police were out looking for the suspects. A discussion took place about anti-social behavior at the Top Shops and the imminent dispersal notice. A discussion also took place about the ongoing anti-social behavior issue in one of the houses in Penyrheol and it was reported that many complaints had been received by Councillors and that CCBC's Chief Housing Officer had been contacted.

Parking outside schools was again discussed.

RESOLVED – Noted

183. **PLANNING APPLICATIONS**

The following planning applications were considered :

- (a) 18/0098/FULL – 16 Clos Cwm Garw, Caerphilly CF83 2BG  
- Convert garage to living room
- (b) 18/0142/FULL – 14 Henfron, Caerphilly CF83 2NU  
- Erect first floor side extension, rear extension and convert attic
- (c) 18/0146/COU - Land off St Cenydd Road, Caerphilly  
Provide car wash and valeting service
- (d) 18/1070/FULL – Old Coach House, Morlais Court, Hendredenny,  
Caerphilly CF83 2RL  
- Erect detached garage

The above planning applications/appeals were considered by the Council.

RESOLVED – in the general interest of the community that :

having been previously circulated to Members and having received no comments or objections in respect of application (a), (b) and (d), the Clerk's action in informing the Planning Authority that the Council does not wish to make any comments or raise any objections to the application be noted. With regards to (c) Councillors still had the same concerns as before and Clerk to again write to CCBC.

184. **MEMBERS ITEMS**

(a) **Various**

The Clerk gave an update of matters that have been resolved and matters that are still under discussion with CCBC.

RESOLVED – Noted

(b) **Various**

The Clerk requested Members to advise her of any matters they have previously requested to be raised with CCBC that are still unresolved or outstanding.

The Clerk advised Members that if they report any matters to the Customer Care Line of CCBC that they obtain the log number as this is very important in following up matters.

RESOLVED – Noted

(c) **Various**

Cllr Owen-Griffiths asked if a grit bin could be provided for Drum Tower View and also for a dog bin and rubbish bin for Castell Maen. He also said there was still a problem with motorists speeding round the corner at Castell Maen.

PTE03/18 –  
Drum Tower  
dog/rubbish  
bin

RESOLVED – Clerk to write to CCBC

(d) **Various**

Cllr S Dickens reported there were problems with the flats at the top of Penyrheol with regards to rubbish etc.

RESOLVED – Cllr S Dickens to contact CCBC Environmental Health

(e) **Various**

Cllr S Dickens reported that there was a grit bin at Pleasant Place but it was very small and grit had hardened and was of no use.

PTE03/2018  
– Drum  
Tower  
dog/rubbish  
bins

RESOLVED – Clerk to contact CCBC

185. **REPORTS ON MISCELLANEOUS MEETINGS**

a) **Various**

Cllr Mrs S ap Hywel reported that she had attended :

Twinning meeting.

186. **YOUTH AMBASSADOR**

The Youth Ambassador had given her apologies and would report to next meeting.

RESOLVED – Noted

187. **NEWSLETTER**

A Newsletter Sub-Committee had been held and the Clerk and relevant Councillors would now work on the articles.

RESOLVED – Noted

188. **NEW DATA PROTECTION LAWS**

The Clerk reported that new data protection legislation would be coming in from May onwards and that the Community Council may need a Data Protection Officer. Cllr Owen-Griffiths said this may not be required as the Community Council did not hold much personal data. The Clerk said she would be attending CCBC training and would also be attending a Clerk's meeting to discuss and would report back to next meeting.

RESOLVED – Clerk to attend training and meeting

189. **CEDAR TREE ROUNDABOUT UPDATE**

A discussion took place on the works at the roundabout and Pwllypant Hill.

RESOLVED - Noted

190. **SUMMER PLAYScheme**

The Clerk reported that an advert had gone out for the Play Leader vacancy for Penyrheol playscheme and everything was on track.

RESOLVED – Noted

191. **CORRESPONDENCE**

(a) **Press Items**

The Clerk outlined press cuttings of interest that affected the Council's area.

RESOLVED – Noted

(b) **Caerphilly County Borough Council**

Email received from CCBC re : the Caerphilly Welsh Language Strategy.

RESOLVED – To note the above correspondence

(c) **General correspondence**

Email received from Welsh Government re : Community Asset Transfer Conferences.

Email received from One Voice Wales re : Wellbeing of Future Generations training and Introduction to Community Engagement training.

A renewal notice had been received from One Voice Wales for 2018/19 membership. A discussion took place and it was resolved that the membership would not be renewed due to the cost.

RESOLVED – Above correspondence noted and Clerk to write to One Voice Wales to inform of decision not to renew membership

192. **ACKNOWLEDGEMENT OF DONATIONS**

No acknowledgements had been received.

193. **DONATIONS**

(a) 2<sup>nd</sup> Caerphilly Girl Guides

RESOLVED – in the interest of benefit to the community that a donation of £200 be approved

194. **APPROVAL OF PAYMENTS FOR MARCH**

The following payments were approved by the Council :

- (a) Clerk's salary – March 2018;
- (b) Clerk's expenses – March 2018;
- (c) Inland Revenue – March 2018;
- (d) Members' expenses – March 2018.

195. **ITEMS TO BE DISCUSSED AT NEXT MEETING**

There were no items decided for the next meeting

RESOLVED – Noted

196. **NEXT MEETING**

RESOLVED that the next meeting be held on Thursday, 19<sup>th</sup> April 2018 at 7.00 pm

**PLEASE NOTE**

Should there be any queries relating to these minutes would Members kindly contact the Clerk.